

**MEGHALAYA PUBLIC SERVICE COMMISSION
LOWER LACHUMIERE, SHILLONG-793001**

Email ID – helpdesk.mpsc-meg@gov.in

Website: www.mpsc.nic.in

NO.MPSC/ADVT-54/1/2023-2024/8

Dated Shillong, the 18th July, 2023.

On behalf of Govt. of Meghalaya, applications on (On-line mode) are invited from the citizens of India who are desirous to apply as per the terms and conditions of this advertisement for recruitment to the post of Meghalaya Civil Service (MCS).

This is to inform to all candidates that the Govt. has revised the vacancy of MCS previously advertised vide No. MPSC/ADVT-54/1/2020-2021/53 Dt. 11.2.2022 from **30 posts to 35 posts** vide letter No. **PER.34/2022/94 Dt. 10.7.2023**. In view of this, the previous advertisement mentioned above stands cancelled.

Advisory : Those candidates who have applied to this post in the previous advertisement of 2022 and whose candidature have been accepted by the Commission **NEED NOT APPLY AGAIN.**

***** IMPORTANT:**

It is mandatory for the applicants to have acquired the requisite educational qualification(s) prescribed for the post, as on the last date fixed for submission of applications.

The date on which an applicant is deemed to have acquired the requisite educational qualification shall be the Date on which the result of the last examination for such qualification/degree is declared by the Universities/Board/Institutions.

On-line Applications will be received upto **17:00 hours on 18th August, 2023** and no application will be entertained after the closing date.

***** CANDIDATES ARE REQUESTED TO CHECK AND UPDATE THEIR PROFILE BEFORE APPLYING.**

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PARA 1 : LIST OF POST& ROSTER.

Sl. No.	Name of the Post	No. of Vacancy	Category of Post				
			UR	KJ	Garó	Other ST/SC	Total
1.	Meghalaya Civil Service (MCS)	35	5	14	14	2	35

Scale of Pay: Level – 15 of Revised Pay Structure

Conditions of Eligibility:

Qualification:

1. He/She must hold a **Degree** from any University incorporated by an Act of Parliament or State Legislature in India or any Foreign University recognized by the Government of Meghalaya.
2. Candidates possessing professional and technical qualifications which are recognized by the Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

Age & Age Relaxation:

1. Age will be calculated with reference to 01 January, 2023 and should have attained the age of 21yrs to 32yrs. Upper age limit is relaxable by 5 years for SC/ST. No age bar in respect of regular Government employee who entered Government service within the prescribed age limit.

Syllabus: Syllabus for the **MCS Competitive Examination** can be downloaded from the MPSC website viz. www.mpsc.nic.in

PARA2: FEE(InclusiveofExaminationFee)Non-Refundable

Fee as prescribed in the Table below is required to be paid through (i) e-Challan (ii) On-line mode using the On-line payment gateway GRAS. **Candidates are advised to use e-Challan mode preferably.**

Post Description	Amount of Fee	Remarks
For the post at Sl no. 1	Rs. 460/-	Half the rate for SC/ST who are permanent residents of the State of Meghalaya.

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PARA 3 :SUBMISSION OF APPLICATION

Candidates are to apply and submit their applications through online mode only by clicking on the “**Online Application**” icon appearing in the MPSC website viz www.mpse.nic.in. Applications received through any other mode will not be accepted and will be summarily rejected.

For candidates applying for the first time through online mode, a one-time registration process is required to enable them to apply against the advertised vacancies/posts. Kindly read the instructions on the web page carefully before applying. Last date for online application is **17:00 hrs on 18th August,2023.**

Candidates who have already registered with the Commission’s website may log in and apply directly against the advertised vacancies/posts indicated above

PARA 4 : PAYMENT OF APPLICATION FEES

Candidates who wish to apply may pay the application fees using any one of the following modes of payment only :-

- (a) e-Challan (Cash Payment)
- (b) Debit cum ATM Cards/Credit Cards/Net Banking.

Payment via SBI Net-banking/ATM cum Debit Cards : - For payment using State Bank of India/s Net-banking, please select e-payment and select State Bank of India in the Meghalaya ePayment Portal page.

Payment via Net Banking/ATM-cum Debit Card/Credit Cards of other Banks : - For payment using Debit/ATM/Credits Cards or Net Banking of other banks, please select SBI e-Pay Payment Gateway and click Proceed for Payment.

E-Challan/Cash Payment at any branch of SBI : - Candidates may also opt for Cash Payment at any of the branches of SBI. For cash payment, please select Payment across Bank Counter.

Fill in the required details, an e-Challan will be generated. Take a printout of the e-Challan and make the required payment at any branch of SBI. Please note that you need NOT submit the e-Challan to MPSC.

Kindly note that an additional amount in the form of Bank’s Commission may be applicable depending upon the mode of payment. The amount once deposited shall not be refunded or adjusted against any other purpose.

In case of any problem being faced in the processing of the online application, applicants can contact the Office of the Meghalaya Public Service Commission directly in person or e-mail at helpdesk.mpse-meg@gov.in along with their phone numbers.

PARA 5 :INSTRUCTIONS

1. Applicants are advised to apply well in advance without waiting for the closing date.

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2. Candidates must appear for Screening Test/Written Test/Interview at his/her own expenses.

Admission at all stages of the recruitment process for which the candidates are admitted by the Commission will be purely provisional and is subject to satisfying the prescribed eligibility conditions. If, on verification at any stage of the recruitment process, it is found that applicants/candidates do not fulfill any of the eligibility conditions, their candidature for the post will automatically be cancelled by the Commission without notice.

PARA 6 : **RESERVATION OF VACANCIES**

As per Reservation Policy of the Government of Meghalaya.

PARA 7 : **COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES**

While submitting the applications the candidates have to satisfy that he/she is qualified in accordance with the condition of qualification for the post applied. If he/she is not qualified, his/her candidature shall be summarily rejected/ disqualified at any stage of Interview process. Suppression of information or giving false information shall invite penal action which may lead to barring from appearing in future recruitment.

PARA 8 : **METHOD OF SELECTION**

The final selection/recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Commission through any of the following processes.

1. Typing Speed, English Composition and Stenography Test, in recruitment to post of Typist and Stenographer (All Grades) as the case may be.
2. I. Written Examination (Where syllabus has been provided by the concerned Department)
Personal Interview.
II. Screening Test ⇔ Personal Interview.
III. Screening Practical Test ⇔ Personal Interview.
- IV. Preliminary Screening Test ⇔ Main Examination ⇔ Personal Interview.
- V. Physical Efficiency Test ⇔ Preliminary Screening Test ⇔ Main Examination ⇔ Personal Interview.
- VI. Any other method as may be adopted by the Commission.

*** It will be the discretion of the Commission to cancel any processes mentioned above if found that illegal/unfair means have been adopted during the conduct of the recruitment process.

(a) **Written Examination** – This shall be mandatory in respect of recruitments to posts where the Service Rules has specifically prescribed the conduct of such examinations. In such cases, the subjects, syllabus, total marks and pattern of examination shall be as notified by the concerned Government Department under such Rules.

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II(b) **Screening Test**– This shall be applied/conducted by the Commission in respect of all recruitments to those posts where the method of selection/Syllabus has not been prescribed by the Service Rules. The objective of the test is to shortlist the number of eligible candidates in recruitments where the number of candidates is disproportionately large compared to the available vacancies.

III(c) **Screening Practical Test** – This shall be applied/conducted by the Commission in respect of all recruitments to those posts where the method of Skill Test has not been prescribed by the Service Rules.

IV(d) **Preliminary Test** – The Commission may, at its discretion, decide to hold Preliminary Test in those categories of recruitment where the number of candidates are disproportionately large compared to the notified vacancies or may hold the Preliminary Test as per requirement in the syllabus provided by the Department concerned.

V(e) **Personal Interview** – On the result of such Screening Test/Screening Practical Test/Written Examination, the Commission has call such number of candidates as it may think appropriate to appear for the Personal Interviews. The principle/policy followed is as per decision made by the Commission on 28th July, 2017 with variation from 1:10 to 1:2.5 depending on the number of posts advertised.

VI(f) **Main Examination** – On the basis of such Preliminary Tests, the number of candidates who shall be called to appear for the Main Examination shall not be more than 10(ten) times the number of vacancies declared.

VII(g) **Physical Efficiency Test (PET)** – Wherever required and prescribed by the Service Rules the Physical Efficiency Test (PET) shall be conducted by the Commission assisted by a Medical Board duly constituted for the purpose, in accordance with the norms/standards and such specifications as prescribed under such Rules.

***** Only candidates who have produced all the required documents in original relating to their educations qualification, date of birth, caste, community and other certificates wherever required and prescribed by Rules will be deemed qualified to be called for Personal Interview.**

Multiple Choice OMR based Test-

Screening Tests or Preliminary Screening Tests, where decided to be held, shall be of Multiple Choice OMR based Tests. The subjects for the Multiple Choice OMR based Tests shall be as follows:-

1. **General English** – Marks to be specified as per the standard and qualification for the post.
2. **General Awareness & Aptitude Test** – Marks to be specified as per the standard and qualification for the post.
3. **Arithmetic/Mathematics** – Marks to be specified as per the standard and qualification for the post.
4. **For Technical post** – relevant subjects will be included - Marks to be specified as per the standard

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and qualification for the post.

5. Any other subject to be included as per the standard and qualification for the post.

Essay Type Test –

Written Examination/Main Examination where decided to be held shall be of Essay Type. The subjects to be notified for such essay type examination shall be strictly as per the syllabus forwarded by the concerned Department for the said post.

PARA9: DEBARMENT

- (a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily their candidature for this recruitment will be rejected.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Meghalaya Public Service Commission.


Secretary

Meghalaya Public Service Commission.
Shillong.


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NO.MPSC/ADVT-54/1/2023-2024/8-A

Dated Shillong, the 18th July,2023.

Copy forwarded for information and wide circulation in the irrespective jurisdiction to:

1. Hon'ble Chairman /Hon'bleMembersof the Commission.
2. The Deputy Commissioner, East Khasi Hills District/West Khasi Hills District/South West Khasi Hills District/Ri-Bhoi District/East Garo Hills District/West Garo Hills District/South Garo Hills District/North Garo Hills District/South West Garo Hills District/East Jaintia Hills District/West Jaintia Hills District/ Eastern West Khasi Hills District.
3. Director of Accounts & Treasuries Department, Shillong, Meghalaya for information and necessary action.
4. The Deputy Secretary to the Govt. of Meghalaya, Personnel & AR (B) Department, Meghalaya, Shillong.
5. DDG/State Informatics Officer, NIC, Meghalaya, Shillong.
6. The Director of Employment and Craftsmen Training, Shillong for information and necessary action.
7. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura.
8. S.D.O,Amlarem/ Sohra/ Dadengiri/ Pynursla/ Mawshynrut/ Chockpot/ Raksangre Civil Sub-Division., Shillong/ Jowai/Nongstoin/Williamnagar/Sohra/Nongpoh/Ampati.
9. MPSC website.
10. ConfidentialBranch.
11. Department concerned
12. Concerned DealingAssistant.


Secretary,

MeghalayaPublicServiceCommission,
Shillong