TAMIL NADU PUBLIC SERVICE COMMISSION

Advertisement No.663
Notification No.14/2023   **DATED:18.07.2023**

Applications are invited from eligible candidates only through online mode up to 16.08.2023 for direct recruitment to the post of **Assistant Training Officer (Stenography-English) in Tamil Nadu Employment Training Subordinate Service and Junior Technical Assistant in Textile Department in Tamil Nadu General Subordinate Service.**

Examination for those posts shall be conducted in Computer Based Test (CBT) Method.

WARNING

➢ All recruitments by the Tamil Nadu Public Service Commission are purely merit based.

➢ The Tamil Nadu Public Service Commission hereby cautions the applicants against touts and agents who may cheat, by making false promises of securing jobs through unfair means.

➢ The Tamil Nadu Public Service Commission shall not be responsible or liable for any loss that may be caused to any applicant on account of indulging in any sort of dealings with such unscrupulous elements.

➢ Applicants are solely responsible for their claims in the online application. They cannot blame service providers like internet cafes/browsing centres / Common Service centres for the mistakes made while applying online for recruitment. Applicants are advised to check the filled in online application along with required documents (see Annexure IV) before finally submitting the same.

➢ *The applicants shall mandatorily upload the certificates / documents (in support of all the claims made / details furnished in the online application) at the time of submission of online application itself. It shall be ensured by the applicants that the online application shall not be submitted without uploading the required certificates*.

➢ Applicants are directed to read all the information / instructions / guidelines given in this notification and the Commission's "Instructions to applicants" before applying for this recruitment. Clarification if any required, may be obtained over phone and email well ahead of the last date for submission of online application. Candidates should follow the instructions given in the online application also.

1. ONE TIME REGISTRATION:

It is mandatory for applicants to register their basic particulars through one-time online registration system on payment of Rs.150/- (Rupees One Hundred and Fifty only) towards registration fee and then they should apply online for this recruitment. [The one-time registration will be valid for five years from the date of

registration. Thereafter, the registration should be renewed by paying the prescribed fee] One Time Registration will not be considered as an application for any post. For further details refer para 2 of the "Commission's Instructions to Applicants".

2. DETAILS OF VACANCIES:

Name of the Post	Name of the Service	No. of vacancies	Scale ofpay
Assistant Training Officer (Stenography – English) in Employment and Training Department (Post Code:1733)	Tamil Nadu Employment Training Subordinate Service(Code No:028)	02 MBC/DC-01 BC (PSTM)-01	Rs. 35,900-1,31,500/- (Level-13)
Junior Technical Assistant in the Department of Textile (Post Code:1853)	Tamil Nadu General Subordinate Service. (Code No.:040)	05 GT (G)-01 GT (W)-01 BC(G)-01 MBC/DC (G)-01 SC(A)(W)(PSTM)-01	Rs. 35,400-1,30,400/- (Level-11)

Abbreviation:- GT-General Turn; BC (OBCM)– Backward Classes (other than Backward Class Muslim); MBC/DC - Most Backward Classes / Denotified Communities; SC(A) – Scheduled Castes (Arunthathiyars); G-General; W-Women; PSTM- Persons Studied in Tamil Medium.

Note:

Unless and otherwise specified, the number of vacancies notified is approximate and is liable to modification as indicated in para 11-A of 'Instructions to Applicants'.

3. IMPORTANT DATES AND TIME:

Date of Notification	**18.07.2023**
Last date for submission of online application	**16.08.2023**
Application Correction Window Period	**From 21.08.2023 - 12.01 AM To 23.08.2023 - 11.59 PM**
DATE OF EXAMINATION (COMPUTER BASED TEST)	
PAPER –I: (Subject Paper) (Diploma Standard) for the post of Assistant Training Officer	**05.10.2023 09.30 A.M. to 11.00 P.M.**
PAPER – II: **PART A:** Tamil Eligibility Test (SSLC Standard) and **PART B :** General Studies (SSLC Standard)	**05.10.2023 02.30 P.M. to 05.30 P.M.**
PAPER –I: (Subject Paper) (Diploma Standard) for the post of Junior Technical Assistant	**06.10.2023 09.30 A.M. to 12.30 P.M**

Note:

Refer **Annexure-VIII** of this Notification regarding tentative timeline for the recruitment process.

4. QUALIFICATIONS:

(A) AGE LIMIT (as on 01.07.2023):

(i) FOR THE POST OF ASSISTANT TRAINING OFFICER

Sl. No.	Category of Applicants	Minimum Age	Maximum Age
1.	SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s, BCMs and Destitute Widows of All Categories	18 years	No maximum Age limit
2.	'OTHERS' [i.e. candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs]	18 years	Should not have completed 37 years.@

(ii) FOR THE POST OF JUNIOR TECHNICAL ASSISTANT

Sl. No.	Category of Applicants	Minimum Age	Maximum Age
1.	SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s, BCMs and Destitute Widows of All Categories	18 years	No maximum Age limit
2.	'OTHERS' [i.e. candidates not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s and BCMs]	18 years	Should not have completed 32 years.@

Note-

1: @ In G.O (Ms).No.91, Human Resources Management (S) Department, dated 13.09.2021, the Maximum Age Limit prescribed for appointment by direct recruitment is enhanced by 2 year.

Explanation: No maximum age limit shall mean that the applicants should not have completed 60 years of age either on the date of notification or at the time of selection /appointment to the post.

2."Others" [i.e., Applicants not belonging to SCs, SC(A)s, STs, MBCs/DCs, BC(OBCM)s, BCMs] who have put in five years and more of service in the State/Central Government are not eligible even if they are within the age limit. (For further details refer to para 3(F) of "Instructions to Applicants", Section 3(r) of Tamil Nadu Government Servants (Conditions of Service) Act, 2016)

AGE CONCESSION:

i. For Persons with Benchmark Disability(Others):-

Persons with Benchmark Disability are eligible for age concession up to 10 years over and above the maximum age limit prescribed above. (Section 64 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016.)

ii. For Ex-servicemen (Others):-

1. The maximum age limit for Ex-servicemen is 50 years. (Section 63 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016 and as per G.O. (Ms) No. 91, Human Resources Management (S) Department, dated 13.09.2021).

2. The above mentioned age concession will not apply to the Ex-servicemen applicants who have already been recruited to any class or service or category. (Section 3(j) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

(B) EDUCATIONAL QUALIFICATION (as on 18.07.2023)

Applicants should possess the following or its equivalent qualification.

S.No	Name of the Post	Educational Qualification
01.	Assistant Training Officer (Stenography English)	**(i)** Must have been declared eligible for College course of study. AND **(ii)** Must have passed the Government Technical Examination in Typewriting by the Senior Grade (Formerly Higher Grade)(English) and in Shorthand by the Senior Grade (English); AND **(iii)** Must have passed the Government Technical Examination in Typewriting by the Junior Grade (Formerly Lower Grade) (Tamil) and in Shorthand by Junior Grade (Tamil). Provided that other things being equal, Preference shall be given to candidates, who possess teaching experience for a period of not less than one year.
02.	Junior Technical Assistant	**(i)** Must possess Minimum General Educational Qualification. AND **(ii)** Must possess a Diploma in Handloom Technology obtained from the Indian Institute of Handloom Technology, Salem or Varanasi or from any other recognised Institute of Handloom Technology. (OR) Diploma in Textile Manufacture obtained from the Technological Diploma Examination Board, Madras or the State Board of Technical Education and Training, Tamil Nadu.

Note:

i. The prescribed Diploma qualification must be obtained, after completion of S.S.L.C. or Higher Secondary Course [10+3 (3 Years Diploma)] or [10+2+2 (Lateral Entry)] from the recognised Institutions as required under Section 25 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016. **(Results of the Examination should have been declared on or before the date of notification)**

ii. Candidates claiming Equivalence of qualification to the prescribed qualification should submit evidence for Equivalence of qualification in the form of Government Order issued on or before the date of this Notification, failing which their application **will be rejected after due process.** The Government Orders issued declaring Equivalence of prescribed qualification after the date of this Notification will not be accepted. (Refer also to the Disclaimer annexed to this Notification) **[For further details regarding Equivalence of Qualification refer para 9 of the** "Instructions to Applicants"].

iii. Experience Certificate model format is enclosed with **Annexure-II** of the Notification.

(C) KNOWLEDGE IN TAMIL:-

Applicants should possess adequate knowledge in Tamil. [For further details refer para 10 of 'Instructions to Applicants']

(D) CERTIFICATE OF PHYSICAL FITNESS: -

Applicants selected for appointment to the said posts will be required to produce a certificate of physical fitness in the form prescribed below. The model format is enclosed with **Annexure-V** of the notification. The said Certificate should be submitted by the selected candidate to the Appointing Authority at the time of joining to the said posts.

Name of the post	Standard of Vision	Form of Certificate of Physical Fitness
Assistant Training Officer	Standard III or Better	Form prescribed for 'Other than Executive and Ministerial posts'
Junior Technical Assistant	Standard III Vision Colour Blindness and Night Blindness to be disqualification	Form prescribed for 'Other than Executive and Ministerial posts'

5. (A) FEES:

a)	**Registration Fee:** For One Time Registration (Revised with effect from 01.03.2017 vide G.O. (Ms) No.32, Personnel and Administrative Reforms Department, dated 01.03.2017) **Note**: Applicants who have already registered in One Time Online Registration System and within the validity period of 5 years are exempted.	Rs.150/-

b)	**Examination Fee** **Note** The Examination fee **should be paid** at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below at 6(B) of the Notification.	Rs.100/-

Note:
  (i) Linking Aadhaar number with One Time Registration (OTR) is mandatory for applicants. [For further details refer para 2B of 'Instructions to Applicants']
  (ii) One Time Registration is valid for five years from the date of registration. After completion of five years, the applicant must renew the One Time Registration by paying the fee prescribed. An applicant should make an online application separately for each and every examination for which he intends to appear. [Refer para 2C of 'Instructions to Applicants']

(B) EXAMINATION FEE CONCESSIONS:

	Category	Concession
(i)	Scheduled Castes / Scheduled Caste (Arunthathiyars)	Full Exemption
(ii)	Scheduled Tribes	Full Exemption
(iii)	Most Backward Classes / Denotified Communities	Three Free Chances
(iv)	Backward Classes (other than Muslim) / Backward Classes (Muslim)	Three Free Chances
(v)	Ex-Servicemen	Two Free Chances
(vi)	Destitute Widow	Full Exemption
(vii)	Persons with Benchmark disability	Full Exemption

Note:
  (i) The total number of free chances availed, will be calculated on the basis of claims made in previous applications.
  (ii) The number of free chances availed by the applicant will be verified by the Commission at any stage of the selection process.
  (iii) In case an applicant who makes a false claim for exemption from payment of application fee by suppressing information regarding his / her previous application(s) his/ her candidature shall be rejected after due process and he/she shall be debarred for a period of one year from appearing for examinations and selections conducted by the Commission.
  (iv) Applicants are directed to carefully choose the options 'Yes' or 'No' regarding availing the fee concession.
  (v) Applicants are advised in their own interest, to keep an account of the number of times fee concession availed, irrespective of the information displayed in the <Application History> of the applicant dashboard.

(vi) An application (irrespective of the post applied for) claiming fee concession will operate to exclude one chance from the number of free chances allowed.

(vii) Applicants who have availed the maximum number of free chances permitted / applicants who do not wish to avail of the fee concession / applicants who are not eligible for fee concession, shall choose the option 'No' against the query regarding fee concession. Such applicants shall thereafter pay the requisite fee through the prescribed mode of payment.

(viii) Failure to pay the prescribed fee in time along with the online application, will result in the rejection of application after due process. (For further details regarding examination fee concessions refer to Para 6 of 'Instructions to Applicants')

6. MODE OF PAYMENT OF EXAMINATION FEE:

- CBT Examination fee of Rs.100/- (Rupees One hundred only), is payable by online mode through Net Banking / Credit card / Debit card on or before the last date of submission of online application by choosing the option in the online application.
- Applicants have to pay the service charges also as applicable.
- Applicants can avail exemption from paying examination fee as per eligibility criteria.
- **Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications of candidates with such modes of payment will be summarily rejected after due process**.
(For further details regarding the Examination fee, refer para. 2(J) of "Instructions to Applicants").

7. CONCESSIONS:

(i) Concessions in the matter of age and / or examination fees allowed to SCs, SC(A)s, STs, MBCs/DCs, BCs(OBCM), BCMs, Destitute Widows and Ex-Servicemen are given in para's 3D, 5 and 6 of the 'Instructions to Applicants'.

(ii) Persons claiming concessions referred to above have to produce evidence for such claims when called for, otherwise their application will be **rejected after due process.**

Note:

In all cases, an **Ex-Serviceman once recruited** to a post in any class or service or category, **cannot claim the concession** of being called an Ex-Serviceman for his further recruitment. [Section 3(j) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

8. SCHEME OF EXAMINATION: OBJECTIVE TYPE (CBT METHOD)

A. FOR THE POST OF ASSISTANT TRAINING OFFICER:

Subject (CBT Method)	Duration	Maximum marks	Minimum qualifying marks for selection	
			SCs, SC(A)s, STs, MBCs/DCs BC(OBCM)s & BCMs	Others
i. Paper–I (Subject Paper) (Stenography in English) (Code No.378) (Diploma Standard) (100 Questions)	1½ Hours	150	90	120
ii. Paper-II (Objective Type) **Part-A** Tamil Eligibility Test (SSLC Standard) (100 questions/150 marks)	3 Hours	150*		
Part-B **(General Studies)** (100 questions) (150 marks) (Code No:003) **General studies** (SSLC Standard) – 75 questions and **Aptitude and mental ability test** (SSLC standard) - 25 questions		150		
Total		300		

B. FOR THE POST OF JUNIOR TECHNICAL ASSISTANT:

Subject	Duration	Maximum marks	Minimum qualifying marks for selection	
			SCs, SC(A)s, STs, MBCs/DCs BC(OBCM)s & BCMs	Others
Paper–I (Subject Paper) Handloom Technology / Textile Technology / Textile Manufacture (Code No.339) (Diploma Standard) (200 Questions)	3 Hours	300	135	180
Paper–II:- **Part-A** Tamil Eligibility Test (SSLC Standard) (100 questions/150 marks)	3 Hours	150*		
Part-B **(General Studies)** (100 questions) (150 marks) (Code No:003) **General studies** (SSLC Standard) – 75 questions and **Aptitude and mental ability test** (SSLC standard) - 25 questions		150		
Total		450		

*Minimum qualifying marks – 60 marks (40% of 150) Marks secured in Part-A of Paper-II will not be taken into account for ranking.

Note:-

a) Answer sheets of Paper-I and Part B of Paper II of the candidates will be evaluated, only if the candidates secure minimum qualifying marks in Part-A of Paper-II.
b) Marks secured in Paper-I and Part-B of Paper-II will only be considered for ranking.
c) The questions in paper–I (Subject paper) will be set in English only and questions for Part–B of Paper-II will be set both in English and Tamil.

d) The candidate should appear for all the papers in the CBT Method examination for his / her answers to be evaluated and in case the candidate absents himself / herself for any of the papers, the papers attended will not be evaluated.

e) If answers of a candidate for one paper is declared deemed not fit for valuation, the answers of the candidate for the remaining papers will not be evaluated.

f) As per the orders issued in G.O. (Ms) No.49, Human Resources Management (M) Department, dated 23.05.2022, the differently abled candidates can avail exemption from writing Part- A in Paper-II (Objective Type) (Tamil Eligibility Test). Such candidates have to furnish the required details in the online application without fail. Subsequent claim will receive no attention. The candidates need to upload Disability Certificate as prescribed in G.O. (Ms) No. 08, Welfare of Differently Abled Persons (DAP3.2) Department dated 21.09.2021. Model format enclosed with Annexure–VII of this notification.

Instructions to the candidates who are claiming exemption for Tamil Eligibility Test:

(i) As per the orders issued in G.O. (Ms.) No.49, Human Resource Management (M) Department, dated 23.05.2022, read along with G.O. Ms.No.8, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 21.09.2021, the differently-abled candidates who are even below the 40% of disability can also avail the exemptions from writing Tamil Eligibility Test i.e., Part-A in Paper-II of examination if they have claimed such exemptions in their online application.

(ii) The candidates who have been exempted to write Tamil Eligibility Test shall be allowed to write only General Studies Paper i.e. Part-B in Paper-II.

(iii) Part-A of Paper-II Tamil Eligibility Test shall contain 100 questions from 1 to 100. Part-B of Paper-II the General Studies paper contains 100 questions from 101 to 200 and time duration to write each part of the said examination shall be given 1 Hour and 30 minutes.

(iv) All the exempted candidates with disability who have physical limitation with regard to writing, including that of speed and not availing the services of a scribe shall also be allowed compensatory time of a minimum of thirty minutes for an examination of one and a half hour (1 Hour and 30 minutes.) duration in the General Studies paper as per G.O.Ms.No.8, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 21.09.2021.

(v) The said exempted candidates must also enter into the examination hall in the A.N. session half an hour before the commencement of examination.

(vi) In the case of OMR method of examination, they shall be allowed to write the examination from 2.00 P.M. to 4.00 P.M., and in the case of CBT method, they shall be allowed to write the examination from 2.30 P.M. to 4.30 P.M. All the candidates are permitted to leave the examination hall only after the closure of examination even though they are exempted to write Tamil Eligibility Test.

(vii) The disability certificate as prescribed in the Appendix to G.O. (Ms.) No. 8, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 21.09.2021, should be obtained from the competent authority (viz. Chief Medical Officer / Civil Surgeon / Medical Superintendent /Notified Medical Authority of a Government Health Care Institution) and it has to be produced / uploaded along with the online application failing which, the application of the candidate (who claims exemption from Tamil Eligibility Test) will be rejected after due process.

(viii) The exemption from Tamil Eligibility Test, Compensatory time and scribe will be provided only if the candidates have made such claims in their online application and uploaded the Medical Certificate as prescribed in Appendix to the G.O. (Ms.) No. 8, Welfare of Differently Abled Persons (DAP 3.2) Department, dated 21.09.2021

g) Refer para 17 of "Instructions to Applicants" in regard to instructions to be followed while appearing for competitive examinations conducted by the Commission.

h) The syllabus is available in Annexure-III to this Notification and also available in the Commission's website www.tnpsc.gov.in

i) <u>Instructions to candidates appearing for Computer Based Test (CBT)</u>

➢ The candidate has to appear for the examination where he / she has been allotted to the examination. Change of centre or venue is not permitted. He / She has to carry the Hall Ticket (Admission Card) and same has to be produced at the examination venue. Each candidate will be assigned a Computer to take up the examination. Candidates will be provided with a user name and password to login the system. Necessary instructions will be displayed on screen. Kindly read all the instructions carefully.

➢ Candidates are not permitted to carry any electronic and / or communication device into the examination hall. They are advised not to bring the electronic gadgets with them.

➢ Computer Based online Test (CBT) is similar to paper pen shading test.

➢ In Computer Based online Test, questions with five options each will be displayed in the computer screen.

➢ Candidate can use only the mouse to select the correct answers and proceed with answering the questions.

➢ Candidates will be provided with a paper for doing rough work. After closure of the examination, rough sheet will be collected.

➢ Candidates have to click the best answer to the question. Candidates can proceed to the next question by clicking next button. Or previous question by clicking previous button.

➢ Candidates can review any question and the answers, and the answers can be changed at any time before the closure of examination. They can skip the questions also, if they desire so.

➢ The Question and optional answers will be shuffled randomly and displayed to the candidate.

➢ Candidate can submit their answers at any time during the examination.

➢ Once the answers are submitted, the candidates have no option to proceed further.

➢ If the candidate fails to submit their answers, the system will automatically submit the answers to the server, at the closure of the examination.

➢ No computer knowledge is required to take up the Computer Based online Test. Knowledge in Mouse operation would suffice to take up the Computer Based online Test.

➢ The question and answers can be zoomed to the required level for the candidates with visual impairment. Candidates have to sign the attendance sheet and affix thumb impression for verification of his/her identity. All the activities of the candidates with the mouse will be recorded in the server and a log file will be created for future reference. The Examination Hall will be under camera surveillance. To acquaint with the operation of Mouse and the CBT, the candidates can take up the mock test available in the Commissions website (www.tnpsc.gov.in) and they can practice the usage of mouse in the mock test. Mock test is similar to the CBT to be held on the day of examination. In the Mock test, all the steps are given similar to the CBT. Candidate can practice the mock test as many times as he/she likes.

➢ Answer sheet answered other than the subject mentioned by the candidate in the online application /specified in the Hall Ticket will be invalidated.

➢ Additional instruction for Computer Based Test (CBT) is provided at Annexure-VI

9. SELECTION PROCEDURE:

The Selection will be made in single stage, based on the marks obtained by the applicants in the written examination and subject to the rule of reservation of appointments. After verification of the original certificates the eligible candidates will be summoned for final selection through counselling method.

The applicant who has not appeared for any of the subjects in the OMR/CBT examination will not be considered for selection, even if he/she secures the

minimum qualifying marks for selection. (For further details refer to para 18(C) of the 'Instructions to Applicants').

10. CENTRES FOR EXAMINATION:

The CBT Examination for both the posts will be held at 7 district centres.

Sl.No.	Name of the Centre	Centre Code
1.	Chennai	0101
2.	Coimbatore	0201
3.	Madurai	1001
4.	Salem	1701
5.	Tiruchirappalli	2501
6.	Tirunelveli	2601
7.	Vellore	2701

Note:
1. Applicants should choose any two of the above centres for writing the examination. Applicants will be allotted a venue in one of these two centres. However, applicants with benchmark disability (differently abled applicants), shall be permitted to choose only one district centre. (for further details refer para 2-Q of Instructions to Applicants)
2. Request for change of examination centre will not be permitted (For further details refer para 17(A)(ii) of "Instructions to Applicants")
3. The Commission reserves the right to increase or decrease the number of examination centres and to re-allot the applicants accordingly
4. Applicants should appear for the CBT examinations / certificate verification at their own expenses.

11. (A) EMPLOYMENT DETAILS:

Candidates who are in the service of the Indian Union or a State in India or in the employment of Local Bodies or Universities or Quasi Government Organisations or Public Sector Units constituted under the authority of the Government of India or of a State in India, whether in regular service or in temporary service must inform the Commission of such fact, at the time of applying. Suppression of the fact of employment by candidates shall result in rejection of candidature after due process. Candidates should produce No Objection Certificate when called for. [For further details refer para. 14 (P) of "Instructions to Applicants']

(B) DECLARATION REGARDING CRIMINAL CASES (OR) DISCIPLINARY CASES:

(i) Candidates who have declared pending criminal or disciplinary cases in their online application, must upload the copy of First Information Report (FIR) or memorandum of charges / show cause notice, as the case may be.

Failure to upload such papers along with online application, shall result in rejection of candidature after due process.

(ii) Candidates who have declared conviction in criminal cases or punishment in disciplinary cases, in their online application, must upload the relevant court orders and/or release orders or memorandum of proceedings, as the case may be, along with online application. Failure to upload such papers, shall result in rejection of candidature after due process.

(iii) In case of any criminal case is filed / disciplinary action is taken against or conviction / punishment is imposed on a candidate after submission of the on-line application at any stage of the recruitment process before the completion of entire selection process such candidates should report this fact to the Commission in the next immediate stage. Failure to comply with these instructions shall result in rejection of candidature after due process and debarment for a period of one year. [Para. 14 (S) & 2W of "Instructions to Applicants'] Any violation of instruction therein will result in rejection of application and forfeiture of his/her candidature after due process.

12. GENERAL INFORMATION:

(A) The rule of reservation of appointments is applicable to this recruitment.

As per Sections 26 and 27(c) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016, reservation of appointment to "Destitute Widows" and "Ex-servicemen" will not apply to the post of Assistant Training Officer (Stenography-English) and Destitute Widow will not apply to the post of Junior Technical Assistant to this recruitment.

(B) PERSONS WITH BENCHMARK DISABILITY (DAP):

1. As per G.O.(Ms) No. 20, Welfare of Differently Abled Persons (DAP.3.2) Department, dated 20.06.2018, the post of Assistant Training Officer (Stenography-English) in Employment and Training Department has not been identified for 4% reservation to Differently Abled Persons.

2. As per G.O. (Ms) No. 51, Welfare of Differently Abled Persons (DAP.3.2) Department, dated 26.12.2017,the post of Junior Technical Assistant is identified as suitable for 4% reservation to Differently Abled Persons.

Persons with Benchmark Disability should submit / upload a copy of Disability Certificate obtained from the competent authority [in the format as prescribed in Forms V, VI & VII, in the Government of India Rights of Persons with Disabilities Rules, 2017 as specified in G.O(Ms)No.28, Welfare of Differently Abled Persons (DAP 3.1) Department, dated 27.07.2018]. (For Further details refer Para 14 (M) of "Instructions to Applicants").

(C) Persons Studied in Tamil Medium
As per G.O Ms. No. 82, Human Resources Management (S) Department dated 16.08.2021 and

(i) As per Section 2(d) of the Tamil Nadu Appointment on preferential basis in the services under the State of Persons Studied in Tamil Medium Act, 2010, as amended by Act 35 of 2020, **Person studied in Tamil medium means a person who has studied through Tamil medium of instruction up to the educational qualification prescribed for direct recruitment in the rules or regulations or orders applicable to any appointment in the services under the State.**

(ii) Candidates claiming to be Persons studied in Tamil Medium (PSTM) must upload / produce evidence for the same in the form of SSLC, HSC, Transfer Certificate, Provisional Certificate, Convocation Certificate, Degree Certificate, PG Degree Certificate, Mark Sheets, Certificate from the Board or University or from the Institution, as the case may be, with a recording that he/she had studied **the entire duration of the respective course(s) through Tamil Medium of instruction.**

(iii) Candidates must upload / produce documents as evidence of having studied in the Tamil Medium, all educational qualification upto the educational qualification prescribed.
   Example:
   If the prescribed educational qualification is PUC / HSC / SSC, then the candidate should have studied from the First Standard to PUC, Higher Secondary Course, SSC through Tamil Medium of instruction. **(Refer para 14 (R) of Instructions to Applicants).**

(iv) If no such document as evidence for 'PSTM' is available, a certificate from the Principal / Head Master / District Educational Officer / Chief Educational Officer / District Adi Dravidar Welfare Officer / Controller of Examinations / Head / Director of Educational Institution / Director / Joint Director of Technical Education / Registrar of Universities, as the case may be, in the prescribed format must be uploaded at time of submission of online application for each and every educational qualification up to the educational qualification prescribed.

(v) Failure to upload / produce such documents at time of submission of online application as evidence for 'Persons Studied in Tamil Medium' for all educational qualification up to the educational qualification prescribed, shall result in the rejection of candidature after due process.

(vi) Documents uploaded at time of submission of online application as proof of having studied in Tamil medium, for the partial duration of any course / private appearance at any examination, shall not be accepted and shall result in the rejection of candidature after due process.
   (For further details refer to para. 14 (R) of 2 (w) of the "Instructions to Applicants")

(D) The selection for appointment to the posts is purely provisional subject to the final orders in the Writ Petitions, if any, pending on the files of the Hon'ble High Court of Madras and Madurai Bench of Madras High Court.

(E) If no qualified and suitable women applicants are available for selection against the vacancies reserved for them, those vacancies will be filled by male applicants belonging to the respective communal categories. [Section 26(5) of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

(F) Wherever vacancies are reserved for Arunthathiyars on preferential basis, even after filling the vacancies reserved for SC (Arunthathiyars) on preferential basis, if more number of qualified Arunthathiyars are available, they shall be entitled to compete with the Scheduled Castes other than Arunthathiyars in the inter-se-merit among them and if any posts reserved for Arunthathiyars remain unfilled for want of adequate number of qualified applicants, it shall be filled by Scheduled Castes other than Arunthathiyars. [Section 27 of the Tamil Nadu Government Servants (Conditions of Service) Act, 2016].

(G) Evidence for all the claims made in the online application should be uploaded / submitted in time when documents are called for. Any subsequent claim made after submission of online application will not be entertained. Failure to upload/ submit the documents within the stipulated time limit will entail rejection of application after due process.

(H) Suppression of following material information in the online application regarding (i) free chances availed (ii) Employment in the Service of the Indian Union or a State in India or in the employment of Local Bodies or University or Quasi Government Organization or Public Sector units constituted under the authority of the Government of India or of a State in India in regular service or temporary service (iii) Wilful suppression of criminal cases / disciplinary action pending / punishments if any, against the applicant (iv) violation of undertaking given by the applicant in the online application etc., may invite suitable penal action including debarment for a specific period as decided by the Commission for various recruitments/ selections conducted by the Commission, besides rejection of application after due process.

(I) Correct and true information regarding arrest, convictions, criminal or any disciplinary proceedings initiated / pending or finalised, debarment / disqualification by any recruiting agency, if any, should also be furnished to the Commission at the time of application. The details thereof, i.e. originals of the judgement / order / G.O. dropping further action in the departmental proceedings or any document that

may prove the suitability of such applicants for appointment in such cases must be produced at the stage / time of certificate verification without fail. All such events that occur after the submission of application and till the date of his / her selection and appointment shall be reported to the Commission forthwith. Failure to report on the part of the applicant will be considered as suppression of material information and will attract suitable penal action.
[For further details refer para 12 of the "Instructions to applicants"]

(J)   Incomplete applications and applications containing wrong claims or incorrect particulars relating to category of reservation / eligibility / age /gender / communal category / educational qualification / medium of instruction / physical qualification / other basic qualifications and other basic eligibility criteria will be summarily rejected after due process.

(K)   One Time Registration is not an application for any post / recruitment. Though the details/particulars have already been furnished by the applicants under One Time Registration system, the claims made in the online application for this recruitment alone will be taken into consideration. The Commission will not be responsible for any consequences arising out of furnishing of incorrect and incomplete details in the application or omission to provide the required details in the application for this recruitment.

(L)   DETERMINATION OF COMMUNITY FOR TRANSGENDER:

(i)   The Transgender candidates, who do not possess any community certificate may choose to be considered under Most Backward Classes as per G.O. (Ms.) No.28, Backward Classes, Most Backward Class and Minorities Welfare Department, dated 06.04.2015 or under 'Others'.

(ii) The Transgender candidates who belong to Scheduled Caste / Scheduled Caste (Arunthathiyar) / Scheduled Tribe communities and possess community certificate as such, shall be considered as per their respective community.

(iii) The Transgender candidates who belong to the communities other than Scheduled Caste/ Scheduled Caste (Arunthathiyar) / Scheduled Tribe and possess community certificate as such are permitted to choose to be considered as belonging to their own community or as Most Backward Class whichever is advantageous to them, at the time of One Time Registration itself. Once the individual opts to be considered as a particular community, it shall be crystallized and this option shall not be changed in future. {Refer G.O.(Ms.) No.90, Social Welfare and Nutritious Meal Programme [SW8(2)] Department, dated 22.12.2017 and Para. 14 (F) (vi–xi) of "Instructions to Applicants"}

(M) RESERVATION IN EMPLOYMENT FOR TRANSGENDER:
   (i) The Transgender candidates who identify themselves as 'Female' shall be considered against both 30% reservation for women as well as 70% reservation for the General category (both Men & Women).
   (ii) The Transgender candidates, who identify themselves as 'Male' or 'Transgender', shall be considered against the 70 % reservation for General category (both Men & Women).
   (iii) The above concessions shall be granted subject to production of certificate identifying them as Transgender or Transgender (Male) or Transgender (Female), as the case may be, issued by the Tamil Nadu Transgender Welfare Board (TNTGWB)."

13. OTHER IMPORTANT INSTRUCTIONS:

(a) **Applicants should ensure their eligibility for the examination.** Before applying for / appearing for the examination, the applicants should ensure their eligibility for such examination and that they fulfil all the conditions in regard to age, educational qualifications, number of chances for fee concession, etc., as prescribed by the Commission's notification. Their admission to all stages of the examination will be purely provisional, subject to their satisfying the eligibility conditions. Mere admission to the written examination / CBT exam/certificate verification /counselling or inclusion of name in the selection list will not confer on the candidates any right to appointment. The candidature is therefore, provisional at all stages and the Commission reserves the right to reject candidature at any stage, after due process even after selection has been made, if a wrong claim or violation of rules or instructions is confirmed.
[Refer Para. 11 (B) (C) and (D) of "Instructions to Applicants']

(b) The memorandum of admission (hall ticket) for eligible applicants will be made available in the Commission's website **www.tnpscexams.in** / **www.tnpsc.gov.in** for downloading by applicants. The memorandum of admission will **not** be sent by post. The applicants must comply with each and every instruction given in the memorandum of admission.
[Refer in Note (g) under Para 2(V) of "Instructions to applicants"]

(c) **ONLINE CORRESPONDENCE :** Applicants requiring clarification, can contact the office of the Tamil Nadu Public Service Commission in person or over the Toll-Free No.**1800 419 0958** on all working days between 10.00 A.M and 5.45 P.M. Queries relating to One Time Registration/ online application may be sent to helpdesk@tnpscexams.in. Other queries may be sent to grievance.tnpsc@tn.gov.in [Refer in Note (h),(i),(j) under Para 2(V) of "Instructions to applicants"]

(d) **COMMUNICATION TO APPLICANTS:** Individual communication regarding the date and time of Certificate Verification, Oral Test and

Counselling (as applicable) will not be sent to the applicants by post. The details will be made available on the Commission's website. **Applicants will be informed of the above fact only through SMS and e-mail and they should watch the Commission's website in this regard. Commission is not responsible for non-delivery of SMS / e-mail due to any reasons.**

(e) **During the process of recruitment from Notification till completion of selection process, No information / clarification on the selection particulars / details will be furnished to any particulars / representation including petitions received under Right to Information Act, CM Cell Petitions, GRC would be furnished.**

MOBILE PHONES AND OTHER ARTICLES BANNED:

(f) (i) Except the permitted writing material (Black ball point pen), applicants are not allowed to bring cellular phones, electronic or any other type of calculators, watches and rings with inbuilt memory notes, recording devices either as a separate piece or part of something used by the applicant such as watch or ring etc., or any other electronic devices and non-electronic devices such as P&G design data book, mathematical and drawing instruments, log tables, stencils of maps, slide rules books, notes, loose sheets, rough sheets, hand bags etc., into the examination hall / room.

(ii) If they are found to be in possession of any such things or instruments, they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary, they will be subjected to thorough physical search including frisking on the spot.

(iii) Applicants are advised, in their own interest, not to bring any of the banned items including mobile phones to the venue of the examination, as arrangements for safekeeping of the same cannot be assured. (For further details refer Para 17-E to "Instructions to Applicants").

(g) Applicants applying for the examination should ensure that they fulfil all the eligibility conditions for admission to the examination. Their admission at all the stages of examination for which they are admitted by the Commission will be purely provisional, subject to their satisfying the prescribed eligibility conditions. **If, on verification at any time before or after the CBT examination /certificate verification / oral test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the recruitment will be summarily rejected after due process.**

(h) If any of their claims is found to be incorrect, it will lead to rejection of their candidature after due process and suitable penal action including debarment.

(i) **UNFAIR MEANS STRICTLY PROHIBITED**: No applicant shall copy from the papers of any other applicant or permit his / her papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description.

(j) **CONDUCT IN THE EXAMINATION HALL**: No applicant should misbehave in any manner or create a disorderly scene in the examination hall or harass the staff employed by the Commission for the conduct of the examination. Any such misconduct will be viewed seriously and penalised.

(k) For violation of "Instructions to Applicants" in any manner, suitable penalty will be imposed as per Para 17-E to "Instructions to Applicants" or as deemed fit by the Commission.

(l) Tentative answer keys will be hosted in the Commission's website within 6 working days from the date of conduct of objective type examination. Candidates can challenge the tentative answer keys of the objective type examination through the 'Answer Key Challenge' window available in the Commission's website [Results → Answer Keys].

Representations, if any, challenging the tentative answer keys shall be submitted only through online mode **within seven days from the date of publication of tentative answer keys**. Representations received by post or e-mail will receive no attention.

Detailed instructions, procedures to challenge the tentative answer keys have been made available in the Commission's website. Representations made online / offline after the closure of the window will also receive no attention.

The challenges submitted on time, through the online mode, shall be referred to a committee comprising of experts in each subject. The decision on the final answer key shall be made, based on the recommendations of the expert committee and paper evaluation shall commence thereafter.

The Commission shall not publish the final answer key until the completion of the entire selection process.

Requests from candidates for furnishing of their marks or answer paper copy before the completion of the entire selection process, will not be entertained by the Commission.

After conclusion of the entire selection process, relevant particulars of all candidates who had applied for recruitment to the post shall be made available on the Commission's website. [Refer Para 17(D) (iv) to (xii) of "Instructions to Applicants"]

14. HOW TO APPLY:

(1) Applicants should apply only through online mode in the Commission's websites www.tnpsc.gov.in or www.tnpscexams.in

(2) "One Time Registration" using Aadhaar is mandatory before applying for any post. Applicant should register only once in the One Time Registration by paying Rs.150/- as registration fee. Successfully registered One Time Registration is valid for five years from the date of registration. All the applications should be submitted using the One Time Registration ID and password registered by the applicant.

(3) To apply under One Time Registration System, applicants should have a scanned image of their photograph, certificates specified, if any, and signature in CD/DVD/Pen Drive to upload the same, as per the specifications given in the guidelines for scanning and uploading of photograph and signature.

(4) No applicant is permitted to create more than one registration ID under One Time Registration System.

(5) Applicants should enter the Unique ID and Password to view the already available information and update them. They shall not share the ID / PASSWORD with any other Person or Agency.

(6) **One Time Registration is not an application for any post.** It is just a collection of information from the applicants and provides a separate dashboard to each applicant to facilitate maintenance of their own profile. Applicants who wish to apply for this recruitment shall click "Apply" against the recruitment notified in the Commission's website using the same USER ID and PASSWORD given for ONE TIME REGISTRATION.

(7) Applicants should select the name of the post for which the applicant wishes to apply.

(8) Online applications uploaded without the photograph, signature and the documents specified in the Annexure-IV will be rejected after due process.

(9) **Online Application Correction Window**:

After the last date for submission of online application, the candidates are allowed to edit their online application during the Online Application Correction Window period as mentioned in Para 4 of the Notification (Important Date and Time). After the last date of Correction Window period, no modification is allowed in the online applications. The applications will be processed as per the details finally furnished by the candidates. It is the responsibility of the candidates and the Commission has no liability for subsequent rejection of application caused due to editing the details already submitted in online application. Request / representation addressed to the Commission for modification of claims in the online application, in any mode, will not be entertained.

(10) **PRINT OPTION:**

a) After submitting the application, applicants can save / print their application in PDF format.

b) On entering user ID and password, applicants can download their application and print, if required.

c) Applicants need not send the printout of the online application or any other supporting documents to the Commission.

[For further details refer para 2 of "Instructions to Applicants"]

15. UPLOAD OF DOCUMENTS:

I. **In respect of recruitment to those posts the applicants shall mandatorily upload the certificates / documents (in support of all the claims made / details furnished in the online application) at the time of submission of online application itself. It shall be ensured that the online application shall not be submitted by the applicants without mandatorily uploading the required certificates.**

The applicants shall have the option of verifying the uploaded certificates through their OTR. If any of the credentials have wrongly been uploaded or not uploaded or if any modifications are to be done in the uploading of documents, the applicants shall be permitted to upload / re-upload the documents till two days prior to the date of hosting of hall tickets for this post (i.e. twelve days prior to the date of examination (CBT Method))

Refer Annexure IV for the list of documents to be uploaded by the Applicants. For further details refer para 2W of "Instructions to Applicants"

II. **Intimation to the Candidates: Individual Communication regarding the Date and Time of Certificate Verification (CV), Oral Test (OT) and Counselling will not be sent to the applicants by Post, the details will be made available in the Commission's website. However, the Commission provides an additional facility to the candidates by informing the above said date and time of Certificate Verification and Oral Test etc., via SMS and e-mail through their registered Mobile Number and email ID. Candidates are directed to watch the Commission's website periodically for all updates and intimations. Commission is not responsible for failure / delay in delivery of SMS / email to the candidates due to any reason including technical issues. Any representation from the candidates for non-receipt of SMS or e-mail will receive no attention.**

16. LAST DATE FOR SUBMISSION OF APPLICATION:

Online application can be edited / submitted upto 16.08.2023 11.59 p.m., after which the link will be disabled. Online application correction window period is from 21.08.2023 - 12.01 AM to 23.08.2023 - 11.59 PM. The applicants are permitted to upload / re-upload the documents upto 22.09.2023 till 11.59 P.M, after which the link will be disabled.

(For detailed information, applicants may refer to the "Instructions to Applicants" *at the Commission's website www.tnpsc.gov.in).*

<u>DISCLAIMER</u>

"The Government orders relating to Equivalence of qualification are available on the Tamil Nadu Public Service Commission's website. However, if the applicant possesses an equivalence of qualification other than one mentioned in the Commission's website and if Government orders to this effect have been issued on or before the date of this notification, applicants should furnish the details of the same while applying and should produce a copy of the Government orders, when called for by the Tamil Nadu Public Service Commission, failing which their application will be rejected after due process. The Government orders regarding equivalence of qualification issued after the date of this notification will not be considered for this recruitment".

Secretary

ANNEXURE-I

The following qualifications are declared as equivalent.

S.No	Qualification	G.O. in which ordered
1.	காந்தி கிராம ஊரகக் கல்வி கழகத்தால் வழங்கப்படும் "காதி மற்றும் கைத்தறி நுட்பவியல் பட்டயத்தினை (Diploma in Khadi and Handloom Technology) "துணிநூல் தொழில் நுட்பவியல் பட்டயம்" மற்றும் "கைத்தறி நுட்பவியல் பட்டயத்திற்கு " (Diploma in Textile Technology and Diploma in Handloom Technology) இணையாக அங்கீகரிக்கப்படுகிறது.	அரசு ஆணை (நிலை) எண்.71, பணியாளர் மற்றும் நிருவாகச் சீர்திருத்தத் (ஆர்) துறை, நாள் 04.07.2002.
2.	(i) B.Tech (Textile Technology) in Anna University, Bharathiar University , Madras University and Periyar University is equivalent to Diploma in Handloom Technology obtained from the Indian Institute of Handloom Technology, Salem or Varanasi or from any other recognised Institute of Handloom Technology. (ii) B.E (Textile Technology) Bharathidasan University and Madras University is equivalent to Diploma in Textile Manufacture obtained from the Technological Diploma Examination Board, Chennai or the State Board of Technical Education and Training, Tamil Nadu.	G.O.(Ms).No.178, Higher Education (J1) Department, dated 17.07.2015.
3.	(i) Diploma in Textile Technology with Maintenance of Textile Machineries offered by State Board of Technical Education,Tamil Nadu is equivalent to Diploma in Handloom Technology obtained from Indian Institute of Handloom Technology, Salem or Varanasi or from any other recognized Institute of Handloom Technology.	G.O.(Ms).No.57, Handloom, Textiles and Khadi (E2) Department, dated 22.03.2018

| 4. | (i) Diploma in Textile Manufacturing (Sandwich) offered by State Board Technical Education and Training Tamil Nadu is equivalent to Diploma in Handloom Technology obtained from Indian Institute of Handloom Technology, Salem or Varanasi or from any other recognised Institute of Handloom Technology.
(ii) B.Sc., Textile offered by Madurai Kamaraj University is equivalent to Diploma in Textile Manufacture obtained from the Technological Diploma Examination Board, Chennai or the State Board of Technical Education and Training Tamil Nadu.
(iii) B.Tech (Textile Technology) offered by Anna University, Bharathiar University, Madras University and Periyar University is equivalent to Diploma in Textile Manufacture obtained from the Technological Diploma Examination Board, Chennai or the State Board of Technical Education and Training, Tamil Nadu.
(iv) B.E (Textile Technology) offered by Bharathidasan University and Madras University is equivalent to Diploma in Textile Manufacture obtained from the Technological Diploma Examination Board, Chennai or the State Board of Technical Education and Training, Tamil Nadu | G.O.(Ms).No.57, Handloom, Textiles and Khadi (E2) Department, dated 22.03.2018 |

ANNEXURE- II

FORMAT OF EXPERIENCE CERTIFICATE [ONLY FOR PREFERENTIAL QUALIFICATION]

1.	Name and Address of the Organisation	:	
2.	Whether the said Organisation is recognized by the Government of India or any other State Government	:	
3.	Registration Number of Organisation		
4.	Name of the Employee	:	
5.	Date of Birth	:	
6.	Qualification possessed by the Employee on the Date of Joining in to Service	:	
7.	Nature of the Work/Duty performed by the Employee in the Organization (Enclose a copy of the Certificate of Experience)	:	
	a) Period of Experience		From.......... To...........
8.	Whether Attendance Register / Attendance Rolls / Pay Register and other records available for this Employee	:	Yes / No
9.	Certificate by the Head of the Organisation	:	The above said employee is experienced as Stenographer in English for the period mentioned in 7(a) as above

Office Seal:

Date:

Place: Signature.

Name and Designation ofthe issuing Authority.

Note:

Institution / Board which issues the certificate is cautioned that issuing of any certificate containing false details will lead to legal / penal action on them.

* The Organization may be Courts, Corporate firms, Medical/ Educational institutions, Recognised Typewriting Institutions, Government Offices or Private firms.

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ANNEXURE-III
SYLLABUS
PAPER-I
STENOGRAPHY (DIPLOMA STANDARD)

</div>

Code No.378

UNIT I
1. Importance of Stenography
2. Consonants
3. Grammalogues
4. Phraseography
5. Circles and Loops
6. Initial and Final Hooks

UNIT II
1. Compound Consonants
2. The Halving Principle
3. The Doubling Principle
4. Medial Semicircle

UNIT III
1. Prefixes and Negative words
2. Suffixes and Terminations
3. Contractions
4. Special Contractions

UNIT IV
1. Advanced Phraseography
2. Intersections
3. Usage of Political Phrases
4. Usage of Legal Phrases

UNIT V
1. Note-taking and Transcription
2. Legislature Reporting
3. Techniques for improving Speed

SYLLABUS

PAPER-I

HANDLOOM TECHNOLOGY / TEXTILE TECHNOLOGY/ TEXTILE MANUFACTURE (DIPLOMA STANDARD)

SUBJECT CODE: 339

UNIT- I: FIBRE PROPERTIES AND MAN-MADE FIBRE SPINNING

i) Properties of textile fibres

ii) Classification of Textile fibres – vegetable, animal, mineral, regenerated, synthetic

iii) Microscopic, physical and chemical test methods for fibre identification

iv) Physical & Chemical properties of Vegetable fibres – Cotton, Jute, linen

v) Physical & Chemical properties of Animal fibres – Wool, Silk

vi) Physical & Chemical properties of Regenerated Cellulosic fibres – Viscose and Acetate Rayon, Cuprammonium Rayon

vii) Physical & Chemical properties of Synthetic fibres – Polyester, Nylon

viii) Requirements of fibre forming polymers

ix) Spinning of Polymers - Melt Spinning, Wet spinning, Dryspinning

x) Post Spinning Operations – Drawing, Crimping, Heat setting, Texturisation and spin finish application

UNIT- II: SPUN YARN FORMATION

i) Ginning – Principle, machines and gin out-turn.

ii) Objectives / Principles of opening, cleaning and mixing/blending machines

iii) Working mechanisms of blowroom, card, drawframe, comber, comber preparatory, speedframe, ringframe, doubling machinery.

iv) Salient features of blowroom, card, drawframe, comber, comber preparatory, speedframe, ringframe, doubling machinery.

v) Working principles and features of open end spinning machines – rotor, air jet and air vortex

vi) Norms and Critical settings related to quality / production in spinning machinery.

vii) Yarn conditioning, reeling, bundling and baling

viii) Maintenance of spinning machines

UNIT- III: TEXTILE CALCULATIONS

i) Calculations of speed, draft, hank, production and efficiency in spinning machines.

ii) Production and efficiency calculations in Winding, Warping, Sizing and Weaving

iii) Indirect count systems –English, French, Worsted, linen and metric

iv) Direct count systems – Tex and Denier.

v) Conversion of yarn count from one system to other -Within Indirect, within Direct systems vi) Conversion of yarn count from indirect to direct systems and vice versa

vii) Resultant count of folded yarn, Average count, Yarn Costing

viii) Reed and heald calculations; Fabric cover, Fabric Costing.

UNIT- IV: FABRIC FORMATION

i) Objectives of preparatory processes

ii) Preparatory processes for handloom industry

iii) Warp winding - random and precision winding, winding drum parameters

iv) Stop motions, yarn clearers, tensioners and knotters/splicers

v) Warping –Types of warping, Creels, Length measurement, stop motion

vi) Working principles of Pirn winders

vii) Sizing –Ingredients, Size recipes for cotton, silk and blends of cotton with polyester and viscose.

viii) Principles of Drawing-in and Denting.

ix) Primary, Secondary and Tertiary motions of loom, Loom timing diagram.

x) Tappet, Dobby and Jacquard shedding, Handloom shedding motion, Drop Box mechanism.

xi) Features of Pit loom, raised pit loom, frame loom, semi-automatic loom and improved handlooms.

xii) Principles of Shuttleless Weft insertion systems.

xiii) Maintenance of shuttle and shuttleless looms

xiv) Fabric defects – causes and remedies

UNIT- V: FABRIC STRUCTURE

i) Elements of woven fabric design – weave, draft and peg plan

ii) Construction of Weaves - Plain weave and its derivatives, Regular and Modified Twills, Sateen and Satin, Crepe, Honey comb, Brighton honey comb, Mock-leno, Huck-a-back, Bedford cords, Welt, pique, backed cloth, Double Cloth, Triple Cloth, Tubular cloth, damask, tapestry, patent satin.

iii) Extra warp and Extra weft figuring

iv) Terry Pile – 3 pick, 4 pick, 5 pick and 6 pick terry weaves.

v) Cut Pile – Velvets and Velveteens.

vi) Gauze and Leno structures

vii) Colour and Weave Effect

viii) Computer Aided Textile Designing (CATD) – Photoshop, Coreldraw, Paintshop Pro and CATD softwares

UNIT - VI: CHEMICAL PROCESSING

i) Preparatory processes – Desizing, Scouring and Bleaching – Objectives, Machines and Methods

ii) Mercerisation – Objectives, Machines and Methods

iii) Dyeing techniques for cotton, silk and blends– Direct, Reactive, Vat, Acid, Basic and Disperse dyes.

iv) Batchwise and Continuous dyeing. Dyeing machines.

v) Styles of printing – Direct, Resist, Discharge.

vi) Printing techniques – Roller, Rotary Screen, Flat bed.

vii) Mechanical and chemical finishing – calendaring, anti-shrink, resin finish, water repellent finish, flame retardant finish.

UNIT - VII: KNITTING, GARMENTS & MODERN DEVELOPMENTS IN HANDLOOMS

i) Knitting - Yarn quality requirements, principles of weft and warp knitting

ii) Basic weft and warp knitted structures and its properties – plain, rib, interlock and purl. iii) Garments - Pattern making, Spreading, Cutting, Sewing

iv) Developments in Handlooms – Solid border weaving, multiple putta weaving, pneumatic / electrical lifting devices for jacquard, electronic jacquard for handlooms.

UNIT - VIII: TESTING & QUALITY CONTROL

i) Important terms in Textile quality control – Mean, Median, Mode, SD, SE and CV.

ii) Calculations related to test of significance.

iii) Control charts and their applications in textile quality control.

iv) Sampling techniques – objectives and types of sampling

v) Humidity control – Standard and Testing atmosphere, Measurement of Relative Humidity.

vi) Measurement of fibre length, strength , fineness, maturity and trash

vii) Determination of yarn count, twist – Twist per unit length, twist multiplier; strength - CSP, RKM; elongation, hairiness, Evenness

viii) Determination of fabric strength, stiffness, handle, drape, thickness, GSM, crease resistance, abrasion resistance, pilling resistance, air / water permeability, dimensional stability.
ix) Determination of fastness to washing, rubbing, light.
x) Inspection and Merchandising.

UNIT- IX: NONWOVENS, TECHNICAL TEXTILES& HANDLOOM FABRICS
i) Classification of Nonwovens - Mechanical, Thermal and Chemical bonded fabrics
ii) Technical Textiles- Belts, Tyre-cords, Coatedabrasives, Airbags, Flame Resistant fabrics, Ballistic protective fabrics, Geotextiles, Medical Textiles.
iii) Quality Particulars of handloom fabrics – Sarees, dhotis, angavastrams, bedsheets, towels, lungies, fabrics reserved for exclusive production on handlooms.
iv) Traditional handloom Saris – Banaras, Kanchipuram, Jamdhani, Paithani, Chanderi, Patola, Sungudi, Ikats of Andhra pradesh and Orissa.

UNIT- X: TEXTILE MILL MANAGEMENT
i) Plant location, lay out, material handling in textile mills
ii) Selection and balancing of preparatory machines and looms
iii) Costing – Elements, Balance sheet, Profit& Loss Account
iv) Production, Planning& Control.
v) Total Quality Management, Management Information System.
vi) Human Resources management – Selection, recruitment, training, Industrial relations and Labour laws
vii) Role of BIS, AEPC, HEPC, IIHT, WSC, Textile Committee, Textile Commissioner Office.
viii) New Textile Policy.
ix) Pollution Control: Types - Air, Water, Noise; Characteristics of Effluent and Effluent treatment of Wet Processing industry
x) Energy audit and conservation.

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PAPER -II
SYLLABUS FOR WRITTEN EXAMINATION
Part-A

கட்டாய தமிழ்மொழி தகுதித் தேர்விற்கான பாடத் திட்டம்

(கொள்குறி வினாவிற்கான தலைப்புகள்)

பத்தாம் வகுப்பு தரம்

1. பிரித்தெழுதுதல் / சேர்த்தெழுதுதல்.

2. எதிர்ச்சொல்லை எடுத்தெழுதுதல்.

3. பொருந்தாச் சொல்லைக் கண்டறிதல்.

4. பிழைதிருத்தம் (i) சந்திப்பிழையை நீக்குதல் (ii) மரபுப்பிழைகள், வழுவுச் சொற்களை நீக்குதல் / பிறமொழிச் சொற்களை நீக்குதல்.

5. ஆங்கிலச் சொல்லுக்கு நேரான தமிழ்ச் சொல்லை அறிதல்.

6. ஒலி மற்றும் பொருள் வேறுபாடறிந்து சரியான பொருளையறிதல்.

7. ஒரு பொருள் தரும் பல சொற்கள்.

8. வேர்ச்சொல்லைத் தேர்வு செய்தல்.

9. வேர்ச்சொல்லைக் கொடுத்து / வினைமுற்று, வினையெச்சம், வினையாலணையும் பெயர், தொழிற்பெயரை / உருவாக்கல்.

10. அகரவரிசைப்படி சொற்களை சீர் செய்தல்.

11. சொற்களை ஒழுங்குப்படுத்தி சொற்றொடராக்குதல்.

12. இரு வினைகளின் பொருள் வேறுபாடு அறிதல்.

    (எ.கா.) குவிந்து-குவித்து

13. விடைக்கேற்ற வினாவைத் தேர்ந்தெடுத்தல்.

14. எவ்வகை வாக்கியம் எனக் கண்டெடுத்துதல் - தன்வினை, பிறவினை, செய்வினை, செயப்பாட்டு வினை வாக்கியங்களைக் கண்டெடுத்துதல்.

15. உவமையால் விளக்கப்பெறும் பொருத்தமான பொருளைத் தேர்ந்தெழுதுதல்

16. அலுவல் சார்ந்த சொற்கள் (கலைச்சொல்)

17. விடை வகைகள்.

18. பிறமொழிச் சொற்களுக்கு இணையான தமிழ்ச் சொற்களைக் கண்டறிதல் (எ.கா.) கோல்டு பிஸ்கட் – தங்கக்கட்டி.

19. ஊர்ப் பெயர்களின் மரூஉவை எழுதுக (எ.கா.) தஞ்சாவூர் – தஞ்சை

20. நிறுத்தற் குறிகளை அறிதல்.

21. பேச்சுவழக்கு, எழுத்துவழக்கு (வாரான் – வருகிறான்).

22. சொற்களை இணைத்து புதிய சொல் உருவாக்கல்.

23. பொருத்தமான காலம் அமைத்தல்

 (இறந்தகாலம், நிகழ்காலம், எதிர்காலம்).

24. சரியான வினாச்சொல்லைத் தேர்ந்தெடு.

25. சரியான இணைப்புச் சொல்

 (எனவே, ஏனெனில், ஆகையால், அதனால், அதுபோல).

26. அடைப்புக்குள் உள்ள சொல்லைத் தகுந்த இடத்தில் சேர்க்க.

27. இருபொருள் தருக.

28. குறில் – நெடில் மாற்றம், பொருள் வேறுபாடு.

29. கூற்று, காரணம் – சரியா? தவறா?

30. கலைச் சொற்களை அறிதல் :-

 எ.கா. – Artificial Intelligence – செயற்கைநுண்ணறிவு

 Super Computer – மீத்திறன் கணினி

31. பொருத்தமான பொருளைத் தெரிவு செய்தல்

32. சொற்களின் கூட்டுப் பெயர்கள் (எ.கா.) புல் –புற்கள்

33. சரியான தொடரைத் தேர்ந்தெடுத்தல்

34. பிழைதிருத்துதல் (ஒரு-ஓர்)

35. சொல் – பொருள் – பொருத்துக

36. ஒருமை-பன்மைபிழை

37. பத்தியிலிருந்து வினாவிற்கான சரியான விடையைத் தேர்ந்தெடு.

Part-B
General Studies
(SSLC Standard)
(Topics for Objective Type)

1. **GENERAL SCIENCE**

   i. Nature of Universe – Measurement of Physical Quantities – General Scientific Laws in Motion – Force, Pressure and Energy – Everyday application of the basic principles of Mechanics, Electricity, Magnetism, Light, Sound, Heat and Nuclear Physics in our daily life.
   ii. Elements and Compounds, Acids, Bases, Salts, Petroleum Products, Fertilizers, Pesticides, Metallurgy and Food Adulterants**.**
   iii. Main concepts of Life Science, Classification of living organisms, Evolution, Genetics, Physiology, Nutrition, Health and Hygiene, Human diseases.
   iv. Environmental Science.

2. **CURRENT EVENTS**

   i. Latest diary of events – National symbols – Profile of states – Eminent personalities and places in news – Sports – Books and Authors.
   ii. Welfare Scheme of Government – Political parties and Political system in Tamil Nadu and India.
   iii. Latest inventions in Science and Technology – Geographical Land Marks – Current Socio – Economic issues.

3. **GEOGRAPHY**

   i. Earth Location – Physical Features – Monsoon, rainfall, weather and climate– Water resources–Rivers –Soil, Minerals and Natural resources– Forest and Wildlife–Agriculture pattern.
   ii. Transport– Communication.
   iii. Population density and distribution in Tamil Nadu and India.
   iv. Calamities – Disaster Management – Environment – Climate change.

4. **HISTORY AND CULTURE OF INDIA**

   i. Indus Valley Civilization – Guptas, Delhi Sultans, Mughals and Marathas – South Indian History.
   ii. Characteristics of Indian Culture, Unity in Diversity – Race, Language, Custom.
   iii. India as a Secular State.

5. **INDIAN POLITY**

   i.   Constitution of India – Preamble to the Constitution – Salient features of the Constitution – Union, State and Union Territory.
   ii.   Citizenship, Fundamental Rights, Fundamental Duties, Directive Principles of State Policy.
   iii.   Union Executive, Union Legislature – State Executive, State Legislature – Local Governments, Panchayat Raj.
   iv.   Spirit of Federalism: Centre - State Relationships.
   v.   Election – Judiciary in India – Rule of Law.
   vi.   Corruption in public life – Anti-Corruption measures – Lokpal and Lokayukta – Right to Information – Empowerment of Women – Consumer Protection Forums – Human Rights Charter.

6. **INDIAN ECONOMY**

   i.   Nature of Indian economy–Five year plan models – an assessment – Planning Commission and NitiAyog.
   ii.   Sources of revenue – Reserve Bank of India – Finance Commission – Resource sharing between Union and State Governments – Goods and Services Tax.
   iii.   Economic Trends – Employment Generation, Land Reforms and Agriculture – Application of Science and Technology in Agriculture – Industrial growth – Rural Welfare oriented programmes – Social Problems –Population, Education, Health, Employment, Poverty.

7. **INDIAN NATIONAL MOVEMENT**

   i.   National Renaissance –Early uprising against British Rule–Indian National Congress – Emergence of Leaders –B.R.Ambedkar, Bhagat Singh, Bharathiar, V.O.Chidambaranar, Thanthai Periyar, Jawaharlal Nehru, Rabindranath Tagore, Kamarajar, Mahatma Gandhi, Maulana Abul Kalam Azad, Rajaji, Subhash Chandra Bose, Muthulaksmi Ammaiyar, Muvalur Ramamirtham and other National Leaders.
   ii.   Different modes of Agitation of Tamil Nadu and movements.

8. **HISTORY, CULTURE, HERITAGE AND SOCIO-POLITICAL MOVEMENTS OF TAMIL NADU**

   i. History of Tamil Society, related Archaeological Discoveries, Tamil Literature from Sangam age till contemporary times.

   ii. **Thirukkural**:

      a) Significance as a Secular Literature.
      b) Relevance to Everyday Life.
      c) Impact of Thirukkural on Humanity.
      d) Thirukkural and Universal Values – Equality, Humanism etc.
      e) Relevance to Socio – Politico –Economic affairs.
      f) Philosophical content in Thirukkural.

   iii. Role of Tamil Nadu in freedom struggle – Early agitations against against British Rule – Role of women in freedom struggle.

   iv. Various Social reformers, Social reform movements and Social transformation of Tamil Nadu.

9. **DEVELOPMENT ADMINISTRATION IN TAMIL NADU**

   i. Social Justice and Social Harmony as the Cornerstones of Socio-Economic Development.

   ii. Education and Health systems in Tamil Nadu.

   iii. Geography of Tamil Nadu and its impact on Economic growth.

10. **APTITUDE & MENTAL ABILITY TESTS**

   i. Simplification – Percentage – Highest Common Factor (HCF) – Lowest Common Multiple (LCM).

   ii. Ratio and Proportion.

   iii. Simple Interest– Compound Interest – Area – Volume – Time and Work.

   iv. Logical Reasoning – Puzzles – Dice – Visual Reasoning – Alpha Numeric Reasoning – Number Series.

ANNEXURE-IV
LIST OF DOCUMENTS TO BE SCANNED AND UPLOADED ALONG WITH THE ONLINE APPLICATION
(Size of each document should be less than 200 KB in PDF format (Single page or Multiple page))

1.	SSLC Mark Sheet
2.	HSC Mark Sheet / Diploma Certificate
3.	Educational qualification: HSC / PUC / Diploma / Typewriting Senior Grade in English / Shorthand Senior Grade in English / Typewriting Junior Grade in Tamil / Shorthand Junior Grade in Tamil (As mentioned in Para 4(B) of Notification No. 14/2023, dated 18.07.2023) **Note:** If the issue date of certificate for the above said qualification, falls after the date of notification (i.e.18.07.2023) candidates should upload evidence for having acquired the prescribed qualification on or before the date of Notification, failing which their applications will be rejected.
4.	G.O. for Equivalence of Qualification to the prescribed qualification (if applicable) Evidence for course duration
5.	PSTM certificate up to prescribed educational qualification of entire duration applicable)
6.	Community Certificate from Competent authority (In case of women candidates, mentioning father name) only, not in Husband's Name.
7.	Differently Abled Certificate obtained from the Competent Authority
8.	Ex-Servicemen Certificate P.P.O Certificate and Bonafide Certificate (if applicable)
9.	Exemption for Tamil Eligibility Test (if applicable) • Request for Scribe Assistant • Disability Certificate as prescribed in G.O. (Ms) No.08, Welfare of Differently Persons (DAP – 3.2) Department, dated: 21.09.2021. Model format enclosed with Appendix of this Notification.
10.	Destitute Widow Certificate (if applicable)
11.	Transgender Identity Card with gender(if applicable)
12.	Gazetted copy for name change (if applicable)
13.	No Objection Certificate (if applicable)
14.	Documents / Court Orders proving Acquittal / Conviction or FIR in case of pending cases for Criminal cases registered (if applicable)
15.	Experience Certificate for the Post of Assistant Training Officer (Stenography – English) as mentioned in Annexure II of the Notification.
16.	A passport size photo.
17.	Other Documents (if any)

<u>Important Note:</u>

1.   As per para 13 (I) of Instruction's to Applicants, dated: 22.03.2022, documents uploaded must be in Tamil or English or both. Candidates possessing certificates / documents in languages other than Tamil or English shall obtain and upload a translated version of the said certificate(s) / document(s) in Tamil or English, attested by the authority who originally issued the certificate / document. Uploading of documents issued in languages other than Tamil or English shall result in the rejection of candidature after due process.

2.   Any certificates / documents are found blank or illegible, the applicant should upload afresh within stipulated time limit. Failing which their online application shall be rejected.

ANNEXURE-V

CERTIFICATE OF PHYSICAL FITNESS BY   A SINGLE MEDICAL OFFICER
_____
                                        THE CIVIL MEDICAL BOARD

Signature of Candidate_____

      I/We do hereby certify that I/We have examined (full name) Thiru / Thirumathi / Selvan / Selvi _____ a Candidate _____ for employment under the Government as _____ in the _____ Office in the _____ Department and whose signature is given above and cannot discover that he / she has any disease, communicable or otherwise, constitutional affliction or bodily infirmity / except that his / her weight is in excess of / below the standard prescribed, or except

      I / We do not consider this a disqualification of the employment he / she seeks.

      His / Her age is according to his / her own statement _____ years and by appearance about ____ / ____ years.

      I/We also certify that he / she has marks of Small Pox / Vaccination.

	On full Inspiration
Chest measurement in Inches	On full expiration
	Difference expansion

Height in ft.
Weight in kg.
Cardio–Vascular System
Respiratory System
His / Her vision is normal
Hypermetropic/   Myopic/   Astigmatic/
[Here enter the degree of defect and the strength of correction glasses]
Hearing is normal / defective (much or slight)
Urine - Does chemical examination show
(i) Albumen   (ii) Sugar State   specific gravity:
Personal marks (at least two should be mentioned) For Identification
                                                  1.
                                                  2.
SIGNATURE:
RANK:
DESIGNATION: PRESIDENT:
                                        Member (I)
                                             (II)

STATION: STATION:
DATE: DATE:

The candidate must make the statement required below prior to his / her Medical Examination and must sign the declaration appended thereto. His attention is specially directed to the warning contained in the note below:-

1. State your name in full:

2. State your age and birth place:

3. (a) Have you ever had small pox, intermittent
        or any other fever, enlargement or suppuration of
        glands spitting of blood, asthma, inflammation of
        lungs, heart disease, fainting attacks, rheumatism,
        appendicitis?
                        OR
   (b) any other disease or accident requiring confinement
        to bed and medical or surgical treatment?

4. When, where your last vaccinated

5. Have you or any of your near relations been
   afflicted with consumption, serefula gout,
   asthma, fits, epilepsy or insanity?

6. Have you suffered from any form of nervousness
   due to over work or any other cause?

7. Furnish the following particulars concerning your family:

Father's age, if living and state of health	Father's age at death and cause of death	No. of brothers living, their ages, state of health	No. of brothers dead, their ages at and cause of death
(1)	(2)	(3)	(4)

Mother's age, if living and state of health	Mother's age at death and cause of death	No. of Sisters living, their ages and state of health	No. of Sisters dead, their ages at and cause of death
(1)	(2)	(3)	(4)

I declare all the above answers to be to the best of my belief, true and correct.

CANDIDATE'S SIGNATURE

Note:- The candidate will be held responsible for the accuracy of the above statement by willfully suppressing any information he will incur the risk of losing the appointment and if appointed, of forfeiting all claim to superannuation allowance or gratuity.
MedI. I-68.

ANNEXURE – VI
COMPUTER BASED TEST (CBT)
IMPORTANT INSTRUCTIONS
OBJECTIVE TYPE

a) One question will be displayed on the screen at a time.
.

b) Time available for you to complete the examination will be displayed through a countdown timer in the top right-hand corner of the screen. It will display the remaining time as **Time Left**. At the beginning of exam, timer will show 180 minutes (240 minutes for Differently Abled candidates with scribe) which will reduce gradually with passage of time. When the timer reaches zero, the examination will end by itself and your examination will be submitted by the system automatically.

c) Question Number Box:

1. Question Number Box displayed on the right side of the screen will show the status of each question using one of the following symbols:

 1 You have not visited the question yet.

 2 You have not answered the question.

 3 You have answered the question.

 4 You have NOT answered the question, but have marked the question for review.

 5 You have answered the question and marked for review. This will be considered for evaluation.

The 'Marked for Review' status for a question simply indicates that you would like to look at that question again.

2. You can click on the **">"** arrow which appears to the left of question number box to minimize the question number box. This will enable you to view the question on a bigger area of the screen. To view the question number box again, you can click on **"<"** arrow which appears on the right side of the screen.

You can click on to navigate to the bottom and to navigate to the top of the question area, without scrolling.

3. The summary of number of questions answered, not answered, not visited, marked for review and answered and marked for review will be displayed above the question number box.

d) Answering a Question

i) The questions will appear on the screen in ascending order, which can be answered one by one.

.

ii) To select your answer of a question, click on the button of one of the options.

iii) **Click on Save and Next button after answering every question to save your answer.** Otherwise your answer will not be saved.

iv) To deselect your chosen answer, click on the button of the chosen option again or click on the **Clear Response** button.

.

e) Instruction for enlarging images

To view the image provided in the question in a bigger size, click on the image and rotate the scrolling wheel on the mouse.

Any attempt of malpractice found, will render you liable to such action or penalty as Commission may decide.

ANNEXURE -VII
APPENDIX-I

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____(name of the candidate with disability) a person with _____(nature and percentage of disability as mentioned in the certificate of disability), S/O/D/o_____ a resident of _____ (Village / District / State) and to state that He / She has physical limitation which hampers his/her writing capabilities owning to his/her disability.

Due to the above mentioned disability following concession may be given:-

1. Exemption from tamil / second language.

2. Extra _____ hours for writing theory exam.

3. Allocation of a scribe.

4. Over looking spelling mistakes and grammatical errors.

5. Using calculator / assistive devices.

6. _____(any other assistive devices or concessions).

            *strike out the not applicable.

Signature

(Chief Medical Officer/Civil Surgeon/Medical Superintendent/signature of the notified medical authority of a Government health care institution)

Name & Designation

Name of the Government Hospital/ Health Care Centre/The notified medical authority

Place:

Date:

Signature / Thumb impression

of the Differently abled person

(Photo of the Differently Abled Person and Stamp to be fixed here)

Note:

Certificate should be given by a specialist of the relevant stream/ disability

(eg, Visual impairment – Ophthalmologist, Locomotor disability – Orthopedic specialist/ PMR .etc)

சுருக்கம்

தெரிவுகள் – தமிழ்நாட்டில் உள்ள அனைத்து தெரிவு முகமைகளால் நடத்தப்படும் போட்டித் தேர்வுகளில் தமிழ் மொழித் தகுதித் தேர்வினை எழுதுவதிலிருந்து மாற்றுத்திறனாளி தேர்வர்களுக்கு விலக்களித்தல் – ஆணைகள் வெளியிடப்படுகின்றன.

மனிதவள மேலாண்மை (எம்)த் துறை

அரசாணை (நிலை) எண்.49   நாள்: 23.05.2022
         சுபகிருது வருடம், வைகாசி – 09,
         திருவள்ளுவர் ஆண்டு 2053

படிக்கப்பட்டது:

1. அரசாணை (நிலை) எண்.133, மனிதவள மேலாண்மை (எம்) துறை, நாள் 01.12.2021.

2. செவித்திறன் குறைபாடு உள்ளவர்களின் பெற்றோர் சங்கத்தின் செயலாளரின், 01.03.2022-ம் நாளிட்ட மனு

3. செயலாளர், தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம், கடித எண்.5476/RND-E/2018, நாள் 05.05.2022

******

ஆணை :

மேலே படிக்கப்பட்ட அரசாணை (நிலை) எண்.133, மனிதவள மேலாண்மை (எம்) துறை, நாள் 01.12.2021-ல் அரசுத் துறைகளில் உள்ள பணியிடங்கள் அனைத்திலும் தமிழக இளைஞர்கள் பெருமளவில் நியமனம் பெற ஏதுவாக, மாநிலத்தின் தெரிவு முகமைகளால் நடத்தப்படும் அனைத்துப் போட்டித் தேர்வுகளிலும் தமிழ்மொழி தகுதித்தாள் கட்டாயமாக்கப்பட்டு ஆணைகள் வெளியிடப்பட்டன. அவ்வரசாணைக்கிணங்க, தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம், போட்டித் தேர்வுகளில் தமிழ் மொழித் தாளினை கட்டாயத்தாளாக இணைத்து, அதற்கேற்ப அறிவிக்கைகளை வெளியிட்டு தெரிவு நடவடிக்கையினை மேற்கொண்டுவருகிறது.

2. மேலே இரண்டாவதாகப் படிக்கப்பட்ட, செவித்திறன் குறைபாடு உள்ளவர்களின் பெற்றோர் சங்கத்தின் மனுவில், காது கேளாத மற்றும் வாய்பேச

(த.பி.பா.)

/2/

இயலாத மாற்றுத்திறனாளிகள், இரண்டு அல்லது அதற்கு மேற்பட்ட மொழிகளைக் கற்க சிரமப்படுவார்கள் என்றும், இம்மாணவ மாணவியர்கள் சிலர் முன்பருவபள்ளி முதல் பட்டப்படிப்பு வரை முழுமையாக ஆங்கில வழிக் கல்வியில் மட்டுமே கல்வி கற்றிருப்பார்கள் எனத் தெரிவித்து தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையத்தால் நடத்தப்படுகின்ற தொகுதி-IV பதவிகளுக்கான போட்டித் தேர்வில் இத்தேர்வர்களுக்கு தமிழ் மொழித் தகுதித் தேர்வு எழுதுவதிலிருந்து விலக்களித்து அவர்களுக்கென தனியாக பொது ஆங்கில தாளினை நடத்த கோரியுள்ளனர்.

3. மேற்காணும் கோரிக்கை குறித்து மாற்றுத்திறனாளிகள் நலத்துறையுடன் கலந்தாலோசிக்கப்பட்டது. மேலும், இது குறித்து மேலே மூன்றாவதாகப் படிக்கப்பட்ட கடிதத்தில் தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையச் செயலாளர் வழங்கியுள்ள குறிப்புரையினை ஏற்று, அரசாணை (நிலை) எண்.133, மனிதவள மேலாண்மை (எம்) துறை, நாள் 01.12.2021-ல் ஆணையிடப்பட்டுள்ள கட்டாய தமிழ்மொழி தகுதித் தேர்வினை எழுதுவதற்கு மாற்று திறனாளிகளுக்கு விலக்களித்து அரசு பின்வருமாறு ஆணையிடுகிறது:-

(அ) தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையத்தால், நடத்தப்படும் தொகுதி - I, II, II-A போன்ற இரண்டு நிலைகளைக் கொண்ட தேர்வுகளில், முதன்மை எழுத்துத்தேர்வில் (Main Written exam) கட்டாய தமிழ்மொழித்தாளானது தகுதி தேர்வாக (Tamil eligibility Test) நடத்தப்படுகிறது. இதுபோன்ற தேர்வுகளில் கட்டாயத் தமிழ்மொழி தகுதித் தாளினை எழுதுவதிலிருந்து மாற்று திறனாளிகளுக்கு விலக்களிக்கப்படுகிறது.

(ஆ) தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையத்தால், நடத்தப்படும் தொகுதி-III, IV, VII-B, VIII, போன்ற ஒரே நிலை கொண்ட தேர்வுகளில் தமிழ் மொழித்தாளானது, தகுதி மற்றும் மதிப்பீட்டுத் தேர்வாக (Tamil Eligibility-cum-Scoring Test) நடத்தப்படுகிறது. இத்தேர்வுகளில், Board / University-ல் ஆங்கில மொழிப் பாடம் மட்டுமே படித்த மாற்றுத்திறனாளிகளுக்கு, தமிழ் மொழித்தாள் எழுதுவதிலிருந்து விலக்களிக்கப்படுகிறது. அதற்குபதில், ranking மதிப்பீடு செய்வதற்காக, அவர்களுக்கென்று தனியாக பொது ஆங்கிலத்தேர்வு (SSLC standard-ல்) நடத்தப்படும். (இத்தேர்வுகளில் மொழி பெயர்ப்புப்பகுதி இடம் பெறாது).

(இ) அரசாணை (நிலை) எண்.133, மனிதவள மேலாண்மை (எம்) துறை, நாள் 01.12.2021-ல் ஆணையிடப்பட்டுள்ள கட்டாய தமிழ் மொழித் தாளிலிருந்து மாற்றுத்திறனாளிகளுக்கான விலக்கு, தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம் மட்டுமல்லாமல், மாநிலத்தின் மற்ற தெரிவு முகமைகளால் நடத்தப்படும் அனைத்து போட்டித் தேர்வுகளுக்கும் மற்றும் நியமன அலுவலர்களால் தேவைப்படும் நேர்வுகளில் நடத்தப்படும் எழுத்துத் தேர்வுகளுக்கும் பொருந்தும்.

(ஈ) இவ்வாறான விலக்கு, அரசாணை (நிலை) எண்.62, பள்ளிக் கல்வித்துறை, நாள் 25.03.2022ல் குறிப்பிடப்பட்டுள்ள மாற்றுத் திறனாளிகளுக்குப்

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பொருந்தும். மேற்காண் அரசாணையில் குறிப்பிடப்பட்டுள்ள மாற்றுத்திறனாளிகளின் தொடர்பான விவரப் பட்டியல் கீழ்கண்டவாறு:-

(1)	உடல்குறைபாடு – உடல் இயக்கக் குறைபாடு	Physical disability - Locomotor disability, Leprosy cured, Cerebral palsy, Dwarfism, Muscular Dystrophy, Acid Attack victims.
(2)	உடல் குறைபாடு – பார்வைக் குறைபாடு	Physical disability - Visual Impairment - Blindness, Low Vision
(3)	உடல் குறைபாடு – செவித்திறன் குறைபாடு	Physical disability - Hearing Impairment - Deafness, Hard of hearing
(4)	உடல் குறைபாடு – பேச்சு மற்றும் மொழித்திறன் குறைபாடு	Physical disability - Speech and Language disability
(5)	அறிவுசார் குறைபாடு	Intellectual disability, Specific Learning disability (Dyslexia, Dysgraphia, Dyscalculia, Dysprasia), Developmental Aphasia, Autism Spectrum Disorder
(6)	மன நலம் சார்ந்த குறைபாடு – மனநலம் பாதிப்பு	Mental Behaviour - Mental illness
(7)	நாள் பட்ட நரம்பியல் குறைபாடுகள்	Disability caused due to Chronic Neurological conditions, Multiple Sclerosis, Parkinson's disease, Haemophilia, Thalassemia, Sickle Cell disease
(8)	பன்முகக் குறைபாடுகள் (பார்வையின்மையோடு செவித்திறன் குறைபாடு உட்பட)	Multiple Disabilities including deaf, blindness

இவ்விலக்கு 40 சதவிதத்திற்கும் குறைவான குறைபாடுகளைக் கொண்ட மாற்றுத் திறனாளிகளுக்கும் பொருந்தும்.

(உ) இவ்விலக்கினை பெறவிரும்பும் மாற்றுத்திறனாளிகள் உரிய மாற்றுத்திறனாளி சான்றிதழ் (Disability Certificate) சமர்ப்பித்தல் வேண்டும்.

(ஆளுநரின் ஆணைப்படி)

மைதிலி கே.ராஜேந்திரன்
அரசு செயலாளர்

<u>பெறுநர்</u>

செயலாளர், தமிழ்நாடு அரசுப் பணியாளர் தேர்வாணையம், சென்னை – 600 003.

அரசுக் கூடுதல் தலைமைச் செயலாளர், உள், மதுவிலக்கு மற்றும்
ஆயத்தீர்வை துறை, சென்னை – 600 009.

(த.பி.பா.)

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அரசு கூடுதல் தலைமைச் செயலாளர், நிதித்துறை, சென்னை – 600 009.

அரசு முதன்மை செயலாளர், பள்ளிக் கல்வி துறை, சென்னை – 600 009.

அரசு முதன்மை செயலாளர், உயர்க் கல்வி துறை, சென்னை – 600 009.

அரசு முதன்மை செயலாளர், மருத்துவம் - மக்கள் நல்வாழ்வுத் துறை,
     சென்னை - 600 009.

அரசு முதன்மை செயலாளர், சுற்றுச்சூழல், காலநிலை மாற்றம் மற்றும்
     வனத்துறை, சென்னை - 600 009.

அரசு செயலாளர், மாற்றுத் திறனாளிகள் நலத்துறை, சென்னை – 600 009.

அனைத்து துறைச் செயலாளர்கள், சென்னை – 600 009.

அனைத்து துறைத் தலைவர்கள்.

தலைவர், ஆசிரியர் தேர்வு வாரியம், கல்லூரிச் சாலை, சென்னை – 600 006.

தலைவர், மருத்துவப் பணியாளர் தேர்வு வாரியம், சென்னை – 600 018.

தலைவர், தமிழ்நாடு சீருடைப்பணியாளர் தேர்வு வாரியம், சென்னை – 600 002.

உறுப்பினர் செயலர், தமிழ்நாடு வனச் சீருடைப் பணியாளர் தேர்வுக் குழுமம்,
     சென்னை – 600015.

இயக்குநர், வேலை வாய்ப்பு மற்றும் பயிற்சி, சென்னை – 600 032.

நிதி (பொ.நி.மா.க) துறை, சென்னை – 600 009.

நகல்:

மாண்புமிகு முதலமைச்சர் அவர்களின் செயலாளர் –III,
     முதலமைச்சர் அலுவலகம், சென்னை – 600 009.

மாண்புமிகு அமைச்சர் (நிதி மற்றும் மனிதவள மேலாண்மை) அவர்களின்
     சிறப்புநிலை நேர்முக உதவியாளர், சென்னை – 600 009.

தலைமைச் செயலாளரின் முதன்மை தனிச்செயலர், சென்னை – 600 009.

மாற்றுத்திறனாளிகள் நலத்துறை இயக்குநர், சென்னை – 600 005.

மனிதவள மேலாண்மைத் துறைச் செயலாளரின் முதன்மை தனிச் செயலாளர்,
     சென்னை - 600 009.

மனிதவள மேலாண்மை (நி.சீ.II) துறை, சென்னை – 600 009. (3 படிகள்)
     (தமிழ்நாடு அரசு இணையதளத்தில் வெளியிடுதல் குறித்து)

இருப்புக் கோப்பு / உதிரி நகல்.

//ஆணைப்படி அனுப்பப்படுகிறது//

பிரிவு அலுவலர்

ANNEXURE - VIII

TENTATIVE TIMELINE FOR THE RECRUITMENT PROCESS

Sl. No.	Process	Timeline
1.	Last date upto which the Online Application can be edited/ submitted/ payment of fees can be made	16.08.2023
2.	Online Application Correction Window period	From 21.08.2023 - 12.01 A.M. to 23.08.2023 - 11.59 P.M.
3.	Last date upto which the applicants are permitted to upload / re-upload the documents	22.09.2023
4.	Publication of Examination Results	December 2023
5.	Certificate Verification / Counselling	January 2024