

Advt. No 3/2023
HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151
Website www.hssc.gov.in

Item(s)	Timeline
Date of Publication of Advertisement	07.03.2023
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Closing date for submission of online application	05.04.2023
Fee Details	No Fees is required to be deposited by any candidate for applying against any Post(s).

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1. Introduction:-

Government of Haryana launched the portal for registration for the Common Eligibility Test (CET) on 12th January, 2021. The terms and conditions for the CET was notified by the Government vide Notification No. 42/119/2019-5GS-I dated 5th May, 2022 and amended on 31st May, 2022 and further amended vide notification No. 42/119/2019-5HR-II dated 20th Feb, 2023. **7,73,572** candidates had appeared for CET (Group-C) held on 5th and 6th November, 2022, out of which **3,57,562** candidates (**provisional and subject to claim verification**) qualified this examination. This Advertisement aims to inform all **3,57,562** candidates who qualified CET 2022 that all the candidates who fulfill essential qualifications required for the post(s) and are desirous of appearing in the written examination / skill test should go through this advertisement carefully and prepare the documents for uploading so that they can apply immediately when the link for inviting online applications open.

In continuation of Advertisement No. 1/2022 dated 17.06.2022, online applications shall be invited for direct recruitment of **31529** posts (**tentative**) of Group-C in various Departments/Boards/Corporations /Commission etc. The process of Recruitment will be as per Haryana Government Human Resource Department (General Services-II Branch) Notification No.42/119/2019-5GS-I dated 5th May, 2022 and amended on 31st May, 2022 and further amended vide notification No. 42/119/2019-5HR-II dated 20th Feb, 2023 and Advertisement No. 1/2022 dated 17.06.2022.

Out of these **3,57,562** CET qualified candidates who fulfill the qualifications for one or more posts shall apply online providing all particulars relating to the identity of the applicant and upload all the required documents relating to qualification/experience, for the posts applied and also for the claim of socio-economic criteria weightage etc. if any.

In accordance with para 9 (iv) of the notification dated 5th May, 2022, on the basis of similar educational qualifications, the Commission has grouped 378 categories of various posts into 58 groups and shall hold one common written examination for each group with the condition that the distribution/allocation of the successful candidates shall be based on merit and option given for that post. A candidate may have his/her suitability for number of posts within the group and outside the group by virtue of his/her qualifications. Therefore, every candidate shall fill his/her options for the posts on his/her personal choice. The candidate shall fill 1st preference on top and other options/preferences in descending order categorywise for which he/she has applied. The allocation of a candidate against a post shall depend on his/her choice for the post as well as his/her merit.

- 2. CET notifications dated 5th May, 2022, 31st May, 2022 and further amended vide notification No. 42/119/2019-5HR-II dated 20th Feb, 2023 are attached at Appendix-A.**
- 3. Details of various groups, posts with category wise Bifurcation, age and minimum essential qualification for the Group-C posts of various Department/Board/Corporation/Commission etc. are attached at Appendix-B.**

Note: (A) In case of the posts where 'equivalent' word is mentioned in essential qualifications, candidates shall also upload/produce relevant Equivalence Certificate from the concerned authorities at the time of submitting online application form and as and when required to be produced before the Commission. However, final decision regarding selection of such candidates will be taken by the concerned Departments/Appointing Authorities. If a

candidate fails to submit any documentary evidence of equivalence at the time of online application and document verification, he/she shall not be considered eligible for that post.

(B) All candidates should fulfill the qualifications on cut-off date. Candidates applying for a post should possess the certificates issued by the competent authorities prior to cut-off date. If a candidate claim eligibility on account of equivalency in same line as prescribed in minimum qualification for that particular post , in that case he/she should provide certificate duly issued by competent authority therein clearly stating that the educational qualification possessed by a candidate is equivalent in same line to the qualification which has been prescribed for a particular post in that particular advertisement. Further, the said consideration of equivalency certificate at the level of Commission will always be provisional subject to its acceptance by the indenting Department after due verification.

(C) Further, if a candidate claims eligibility on account of possessing higher qualification in same line as prescribed in minimum qualification for that particular post , in that case he/she should provide certificate duly issued by competent authority therein clearly stating that the educational qualification possessed by a candidate is higher in same line to the qualification which has been prescribed for a particular post in that particular advertisement, in view of Haryana Government instruction No. 10/4/2015-3GSII, dated 25.03.2016 . Further, the said consideration of higher qualification in the same line at the level of Commission will always be provisional subject to its acceptance by the indenting Department after due verification.

4. **Details of syllabus for different categories in the group are attached at Appendix-C (available on the website of HSSC).**

5. **Tentative Calendar of Examinations is attached at Appendix-D (available on the website of HSSC). Groupwise final schedule of dates and time shall be uploaded/notified after closing date of application form.**

6. **Criteria for Selection, Examination & Syllabus.**

(i). As per Govt. Notification No. 42/119/2019-5GS-I, dated 05.05.2022, the scheme of marks in respect of selection to the posts shall comprise of total 100 marks as mentioned below:-

Sr. No.	Subject	Marks Percentage
1.	Written Examination	97.5%
2.	Socio-Economic Criteria and experience	2.5%

Pattern of Examination:-All questions shall be compulsory. Question paper shall be Bilingual (English & Hindi). An Offline (OMR base) written examination will be held for recruitment of Group- C posts. There shall be no negative marking for wrong answer. The total no. of questions will be 100 with weightage of 0.975 marks for each question. A candidate has to fill one option compulsorily out of five options given. Extra five minutes shall be given to mark fifth options, if candidate does not know the answer. Total time allowed for the paper will be (100+5) =105 minutes including the five minutes. **In case a candidate doesn't mark any of the five options for a question then 0.975 marks for each un-attempted question shall be deducted.**

Note: Syllabus and pattern for written examination/skill test (97.5%) is attached at Appendix-C and the detail is available on website i.e. www.hssc.gov.in.

(ii). **Socio-Economic Criteria**

2.5% weightage for socio-economic criteria shall be provided to eligible candidates who have claimed the same in the application form on fulfilling various socio-economic criteria as detailed below:-

(1) An applicant shall be entitled to 2.5% weightage provided that-

(i) neither he himself nor any person from amongst the applicant's family is/was or has been a regular employee in any Department/Board/Corporation/Company/Statutory Body/

Commission/Authority of Haryana Government or any other State Govt. or Govt. of India; and

- (ii) Gross annual income of the family from all sources i.e., salary, agriculture, business, profession etc. for the financial year prior to the year of application should be less than one lakh eighty thousand rupees only.

Note: Regarding (i) & (ii), it shall be confirmed from the data of Parivar Pehchan Patra and/or HRMS.

Explanation:- The term “regular employee” does not include a person who is working on Contractual basis, daily wages or as a guest teacher, Anganwari Workers etc.

- (2) The definition of 'Family' for the purpose of this sub-clause shall be as under:-

Family for the purpose of-

- (i) *male applicant means applicant, himself, his father, mother, wife, unmarried brother(s) and son(s);*
- (ii) *female unmarried applicant means applicant herself, her father, mother and unmarried brother(s);*
- (iii) *female married applicant means applicant herself, her husband, father-in-law, mother-in-law, unmarried brother-in-law and son(s);*
- (iv) *divorced female applicant means applicant herself, her father, mother, unmarried brother(s) and son(s).*

(2.5% weightage)

- (3) If the applicant is,-

- (i) a widow; or
- (ii) the first or the second child and his father had died before attaining the age of forty-two years; or
- (iii) the first or the second child and his father had died before the applicant had attained the age of fifteen years, shall be entitled to 2.5% weightage subject to entries in Parivar Pehchan Patra or certificate issued by the competent authority in the specified proforma.

(2.5% weightage)

- (4) If the applicant belongs to such a denotified tribe (Vimukt Jatis and Tapriwas Jatis) or Nomadic tribe of the State which is neither a Scheduled Caste nor a Backward Class shall be entitled to 2.5% weightage.

(2.5% weightage)

- (5) If the applicant he/she shall be awarded half percent weightage for each year or part thereof exceeding six months of experience, on the same or a higher post in any Department/Board/Corporation/Company/StatutoryBody/Commission/Authority Co-operative Banks etc. under Haryana Government. No weightage of experience shall be awarded for any period less than six months or for a period exceeding eight years.

(4% weightage)

Note:- No condition of gross family income and employment of any family member in service shall be applicable for the purpose of weightage of experience.

- (6) Other Conditions:

- (i) **No applicant shall be given more than a total of 2.5% weightage for socio-economic criteria and experience under any circumstances.**
- (ii) The weightage by Haryana Staff Selection Commission or any other recruiting agency/body under Haryana Government shall be given only once in a life time for appointment to a post of Group C or D.

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- (iii) If a person himself or his family member is once selected/appointed with or without getting the benefit of weightage, no other family member shall be considered for weightage for selection/appointment to the same or any other post for which application has been submitted by any member of the family, as defined in definition of family in above Para No. -2(ii).
 - (iv) If a person resigns from government service while working on regular basis in any Department/Board/Corporation under Haryana Government, any State Government or Government of India on what so ever reason, he or any other family member shall not be eligible to claim weightage again under socio-economic criteria.

7. Process for recruitment of Group C Posts

- (i) After receipt of application, the Commission shall hold offline written examination/or skill test from the eligible candidates based on the merit list of CET Score.

Provided that the maximum number of eligible candidates for the skill and/or written examination who shall be eligible to appear in such examination based on number of posts advertised by the Commission as under:-

- (a) Candidates equal to five times the number of posts advertised if the number is less than 30;
- (b) 150 candidates if the number is between 30 and 40;
- (c) Candidates equal to four times the number of posts advertised if the number is greater than 40;
- (ii) If the CET score of the last candidate who has applied for the post in terms of sub-clause (i) above is achieved by more than one candidate, then all the candidates at the cut off CET score who have applied for the post shall be entitled to be considered for appearing in the skill and/or written examination for the post(s) advertised by the Commission.
- (iii) Only those candidates, who fulfill the minimum educational qualifications and other eligibility conditions for a post advertised by the Commission on the last date specified in the advertisement issued by the Commission under sub-clause (i) above and who applied for the post for consideration shall be issued an Admit Card and be eligible to appear in the skill and/or written examination to be conducted by the Commission.
- (iv) On receipt of requisitions of the posts of different nomenclature but of similar educational qualifications, the Commission shall be competent to hold one common skill and/or written examination with the condition that the distribution/allocation shall be on merit-based option given by the successful candidates.
- (v) When the number of candidates applying under sub-clause (i) who are eligible is less than the number limit specified in the above said clause then the Commission may extend the date by publication on the website for enabling further eligible candidates to apply.
- (vi) For consideration of a candidate against a post of general category, such candidate has to secure minimum 50% marks (excluding socio-economic criteria weightage) in the skill and/or written examination to be considered for selection/recruitment. In case of consideration against the reserved category post (whether vertical or horizontal) the candidate shall receive a concession @ 10% for the purpose of eligibility for the purpose of skill and/or written examination, i.e. the minimum cut off for such candidates shall be 40% (excluding socio-economic criteria weightage) because they have been given 10% concession in minimum marks.
- (vii) The Commission shall on the basis of marks obtained in the written/skill examination and the socio economic criteria weightage @ 2.5%, admissible if any, shortlist the candidates for selection, recommendation or waiting list in the respective categories and publish on the website.

For calculation of total marks of skill and/or written examination of a candidate, the marks obtained in skill and/or written examination shall be added to the score, if any, on account of socio-economic criteria weightage to derive at the total marks of skill and/or written examination of the candidate.

Note:- Save as otherwise provided in any instructions of Government, in case of non-availability of eligible candidate(s) of respective category after the skill and/or written examination for the post which remain unfilled shall be re-advertised as per reservation policy.

If the total marks of skill and/or written examination of a post are 100, then the maximum marks of skill and/or written examination will be 97.5 and 2.5 marks of Socio-economic criteria weightage. For consideration against a Group C post of General category, a candidate (including a candidate of reserved category who has not availed any kind of concession/relaxation of age, fee, qualification etc.) has to obtain minimum 48.75 marks (i.e. 50% of 97.5) of skill and/or written examination. However, for consideration against the same post of reserved category, a candidate of respective reserved category has to obtain minimum 39 marks (i.e. 40% of 97.5). The socio-economic criteria weightage of maximum 2.5%, admissible if any, will be added in the marks of skill and/or written examination.

8. Reservation:

- 8.1. Implementation of reservation policy, maintaining reservation roster and earmarking of vacancies for different categories comes under the domain of the concerned departments and Commission has nothing to do with the number of posts requisitioned under different categories. Benefit of reservation to the persons of reserved category will be as per Haryana Government instructions contained in letter No. 22/10/2013-1GS-III, dated 15.07.2014 and thereafter issued from time to time upto the date of advertisement shall be applicable. With regard to the PwD category posts, in case a particular category of suitable PwD candidate as per advertisement is not available, then the other suitable PwD category candidate may be accommodated, if permitted by the concerned department as per the instructions applicable.
- 8.2. The short listing of candidates shall be done on the basis of particulars filled in online application form for which supporting documents shall be uploaded. As candidates can update their particulars till closing date, thereafter, no change of particular at any stage shall be entertained. In absence of documentary evidence or mismatch in claimed category and uploaded documents, candidature of candidate shall be considered under General category/Parent category, subject to his/her fulfilling eligibility in General category/Parent category.
- 8.3. The benefit of reservation will be given only to those SC/BCA/BCB/EWS/PwD and ESM candidates who are bonafide resident of Haryana State and submit the application against reserved category posts. As per letter No. 22/88/96-3GS III dated 25.06.1997, if any member/members belonging to Scheduled Castes / Backward classes is/are selected in the open competition for direct recruitment on the basis of their own merit, they will not be counted against the quota reserved for Scheduled Castes / Backward classes, they will be treated as open competition candidates. However, such candidates should fulfill conditions of eligibility regarding age etc. as are meant for general category candidates.
- 8.4. EWS certificate (valid for State of Haryana) on prescribed proforma should be valid for the year in which the candidates have applied for the posts as per govt. instructions issued vide no. 22/12/2019-1GS-III, dated 25.02.2019. **EWS certificate issued for jobs in Central Govt. will not be considered irrespective of income mentioned in certificate.**
- 8.5. The reserved category candidates belonging to other States will be allowed to compete against the posts meant for general category only and will be considered as general category candidates.
- 8.6. **Ex-serviceman**

Benefit of reservation to Ex-Serviceman & their family members will be as per Government Instructions bearing No. 12/15/2019-4GS-II dated 09.03.2022 and 13.04.2022 or as amended from time to time upto the date of advertisement, viz,-

- (A) An ex-serviceman who himself/herself or his/her family member has already secured employment in civil service on regular basis in any Department/Board/Corporation/University etc. under the State Government **with availing** the benefit of reservation-
- (i) he/she himself/herself shall not be entitled to avail the benefit of reservation in civil service for any subsequent appointment in any Department/Board/Corporation/University etc. under the State Government. However, the benefit of age relaxation for securing another employment in a higher pay scale or post shall remain continue and
- (ii) his/her family member shall also not be entitled to avail the benefit of reservation against the posts reserved for ex-servicemen.
- (B) (i) An ex-serviceman who himself/herself has already secured employment in civil service on regular basis in any Department/Board/Corporation/University etc. under the State Government without availing the benefit of reservation in such case he/she himself/herself or one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation;
- (ii) where an ex-serviceman who himself/herself is eligible to avail the benefit of reservation under these instructions but he/she does not want re-employment in civil service in such case one of his/her family members (son, daughter or spouse) will be entitled to avail the benefit of reservation.
- (C) If an ex-serviceman applies for various vacancies before joining any civil employment, he/she can avail the benefit of reservation as ex-serviceman for any one of the subsequent employments. However, to avail of this benefit, an ex-serviceman as soon as he/she joins any civil employment should give self-declaration/undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he/she had applied for before joining the initial civil employment. Further, this benefit would be admissible only in respect of vacancies which are filled by direct recruitment and wherever reservation is applicable to the ex-servicemen.
- (D) The family members of martyr military personnel shall be entitled to exercise an option either-
- (i) to avail the benefit of reservation up to two family members; or
- (ii) to avail the benefit of compassionate appointment to one of the family members under the Ex-gratia Policy namely Compassionate Appointment to family member of Martyr Armed Forces Personnel Policy notified by Government from time to time.
- (E) The priority list for recruiting agency for preparation of final list of selection/appointment of ex-servicemen or their family members against the posts reserved for ex-servicemen shall be as under:-
- (i) disabled ex-servicemen, the post(s) for which they are physically fit;
- (ii) failing (i), family member of disabled ex-servicemen;
- (iii) failing (ii), other ex-servicemen who are eligible to get the benefit of reservation under these instructions:
- (iv) failing (iii), family member of other ex-servicemen who are eligible to get the benefit of reservation under these instructions.
- (F) Disabled ex-serviceman means a person who has been released from military service due to disability attributable or aggravated due to military service. An ex-serviceman shall not be treated disabled one who has been released from military service not on

account of his/her disability but has been released in the normal course after the completion of his/her term or retired from military service voluntarily.

- (G) Both the reservations are horizontal, therefore, a disabled ex-serviceman who is selected against the post reserved for ex-serviceman will not be counted against the post reserved for PwD.
- (H) In all circumstances the benefit of reservation against the posts reserved for Ex-servicemen shall be admissible at the time of final selection list only and not at the time of preliminary test, main test or interview.
- (I) An ex-serviceman who have been discharged from military service by way of dismissal, misconduct or inefficiency neither he/she himself/herself nor his/her family members shall be entitled to avail the benefit of reservation in civil service.

8.8. **ESM candidates shall produce attested photocopy of Identity Card issued by concerned Zila Sainik Board and Discharge certificate/DischargeBook.** Disabled ESM shall produce disability certificate and family member of Martyr shall produce relevant certificate/Battle Casualty certificate which proves the Martyr status issued by competent authority.

8.9. Family member of Disabled ESM/ ESM candidates of Haryana claiming benefit must have valid eligibility certificate on last date of submission of online application form and shall produce the valid Eligibility Certificate from the concerned Zila Sainik Board if called upon to do so by Haryana Staff Selection Commission.

8.10. Benefit of reservation to the children/grandchildren of Freedom Fighters will be as per Government Instruction No. 22/49/2021-1GS-III dated 27.10.2021 and 26.04.2022. Children/Grand Children of Freedom Fighter shall be required to produce the Certificate duly issued by the respective competent authority.

8.11. Commission can direct the ESM candidates to provide relevant information along with the affidavit to avail the benefits.

8.12. If for any post, there is no vacancy in reserved category, then the candidate of reserved category can apply under general category. However, such candidate will be considered as general category candidate and will be shortlisted as per merit of general category.

9. **Provision of Compensatory Time and assistance of Scribe to Persons with Benchmark Disabilities:-**

Following facilities will be made available to Persons with Benchmark Disabilities (Divyangjan):

9.1. In case of persons with benchmark disabilities in the category of blindness, locomotor disability (both arm affected-BA) and cerebral palsy, the scribe will be allowed, if so desired by the candidate.

9.2. In case of remaining categories of persons with benchmark disabilities, the scribe will be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his/her behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Health Care Institution as per proforma at **Annexure-I**. Candidates will be allowed the scribe only if they apply for availing the scribe facility in online application form and produce the certificate at the time of written examination as well as subsequent stages of examination as per proforma at **Annexure-II**.

9.3. The qualification of the scribe should be matriculation in case the minimum qualification prescribed for the post is 10+2 and if minimum qualification prescribed for the post is graduation or above then the scribe shall be matriculate or 10+2. The candidates with benchmark disabilities opting for scribe shall be required to submit details of the scribe at the time of examination as per proforma at **Annexure-I**. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe

signed by the candidate as well as the scribe will be submitted at the time of written examination as well as subsequent stages of examination as per proforma at **Annexure-II**.

- 9.4. Scribe should not be a candidate of the same examination. If a candidate is detected as assisting another PwD candidate as scribe in this examination, then the candidatures of both the candidates will be cancelled.
- 9.5. A compensatory time of 20 minutes per hour of examination will be provided to the candidates who are allowed to use of scribe as per Para 9.1 and 9.2 above.
- 9.6. The candidates referred at Para 9.1 and 9.2 above, who are allowed to use of scribe but not availing the facility of scribes will also be given compensatory time of 20 minutes per hour of examination.
- 9.7. No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.
- 9.8. The PwD candidates who have availed the facility of Scribes and/or compensatory time shall be deemed to have availed benefit of relaxation and must produce relevant documents for the eligibility of scribe/compensatory time when called upon to do so by Commission.

List of Benchmark Disabilities

Sr. No.	Type of Disability	Category of disability to be selected in Registration/ Application form
(a)	Blindness and low vision	VH
(b)	Deaf and hard of hearing	HH
(c)	Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.	OH
(d)	Autism, intellectual disability, specific learning disability and mental illness.	BD/other
(e)	Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness.	BD/other

10. Relaxation in Age:

The age for filling up the application form is mentioned in **Appendix-B**.

- (A) In accordance with public notice dated 11.05.2022, age shall be relaxed for those posts only which were withdrawn by the Commission on 13.01.2022 and only for those candidates who had applied against the said cancelled posts and who have now qualified CET-2022 for Group-C (**withdrawal notice dated 13.01.2022 and public notice dated 11.05.2022 are attached at Appendices-E & F**)
- (B) As per Haryana Govt. Instructions No. 22/06/2021-1GS-III, Dated 25th March, 2022, benefit of relaxation in upper age limit, applicable to various categories, is as follows:
- (i) Where the upper age limit is 42 years without any relaxation in age the same shall not exceed 52 years for the applicants who are entitled to get the benefit of relaxation in age of one or more categories under various circumstances mentioned below :-

Sr. No.	Categories where relaxation is admissible	No. of years of relaxation
(i)	Scheduled Castes.	5 years' relaxation in age
(ii)	Backward Classes.	5 years' relaxation in age

(iii)	Disabled persons who covered under the Rights of Persons with Disabilities Act, 2016.	<p>(i) 10 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category) subject to maximum 52 years, for Group C & D Posts, and also for Group A & B Posts where recruitment is made otherwise than through open competitive examination.</p> <p>(ii) 5 years' relaxation in age (+5 years if PwD applicant belongs to S/Caste, S/Tribe, B/Classes, EWS Category (subject to maximum 52 years) for Group A & B posts where recruitment is made through open competitive examination.</p> <p>Note:- Relaxation in age limit shall be applicable irrespective of the fact whether the post is reserved for PwD or not, provided the post is identified suitable for persons with disabilities.</p>
(iv)	Group C posts of Police Personnel (e.g. Constable, ASI) where upper age limit is less than 42 years	5 years' relaxation in age to S/Caste, B/Classes and applicants of Economically Weaker Sections (EWS) only. However, relaxation to Ex-servicemen as per rules of Police or Prisons Department, Haryana.
(v)	Wives of military personnel who are disabled while in military service;	5 years' relaxation in age
(vi)	Widowed or legally divorced women;	5 years' relaxation in age
(vii)	Judicially separated women residing separately for more than two years from the date as prescribed for the purpose of age for applicants of other categories.	5 years' relaxation in age
(viii)	Unmarried women	5 years' relaxation in age
(ix)	Ex-serviceman including Short Service Commissioned Officers and Emergency Commissioned Officers.	<p>Relaxation in age to the extent of his military service added by three years provided-</p> <p>(a) he has rendered continuous military service for a period of not less than six months before his release;</p> <p style="text-align: center;">and</p> <p>(b) he was released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency.</p>
(x)	Persons who have already worked or presently working on adhoc/contract/work-charged/daily wages basis in any Department/ Board/ Corporation of Haryana Government including Government-aided institutions under Haryana Government.	Relaxation in age equal to the number of completed years only on equivalent post on adhoc/contract/work-charged/daily wages basis excluding the period of break, if any, including any other age relaxation admissible, if any, subject to maximum age of 52 years and also subject to the condition that if once a person has been appointed on regular basis in any Department/Board/Corporation etc. of Haryana

		Government with the benefit of relaxation in age he will not be entitled to avail the same again for any subsequent appointment.
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Note 1.-For appointment of an ex-serviceman to a post of Group A, B, C or D, his age will be calculated keeping in view the actual age minus (actual period of military service plus upto three years of break, if any, between military and civil service). If the resultant age does not exceed the maximum age limit, including the number of years of any other relaxation in age admissible to him, prescribed for the post for which he is seeking appointment he shall be deemed to satisfy the condition regarding age limit.

Note 2.-The upper age limit of an applicant of any category (except Ex-servicemen) shall not exceed 52 years who is entitled to avail the benefit of relaxation in age of one or more of the categories mentioned above.

Note 3.-The experience certificate(s) of equivalent post issued by the Appointing Authority of respective Department/Board/ Corporation/Government aided Institutions only shall be valid. Before grant of benefit of relaxation in age, the experience certificate(s) shall be got verified by the HPSC/HSSC from the concerned Appointing Authority (ies).

(ii). Age relaxation is not admissible to sons, daughters and dependents of Ex-servicemen.

11. Experience

For the purpose of socio-economic criteria, age relaxation and essential qualification, the experience will be considered only after acquiring the essential qualification and the experience certificate should be issued by competent authority of the concerned Department/Board/Corporation/Company/Statutory Body/Commission/Authority Co-operative Banks etc. under Haryana Government. The details of salary, designation, date of joining, period of service and date of issuance of the certificate of the concerned post should be clearly mentioned in the experience certificate. **The copy of proforma is placed at Annexure-III.**

For essential qualifications, where there is requirement of experience, the experience from private organizations/institutions may be considered if the service rules so provides. The required experience certificate should be issued by the competent authority of the private organisation/institution concerned. The details of salary, designation, date of joining, period of service and date of issuance of the certificate of the concerned post should be clearly mentioned in the experience certificate. **The copy of proforma is placed at Annexure-IV.**

12. Regulatory Framework

- (i) Certificate for an applicant whose father has died issued by Tehsildar/Naib Tehsildar: Refer **Annexure-VIII & IX**. Orphan Certificate shall not be considered for this purpose.
- (ii) Widow Certificate issued by Tehsildar: Refer **Annexure-VI & VII**.
- (iii) Vimukt Jatis and Tapriwas Jatis Certificate issued by Tehsildar: Refer Saralharyana.gov.in or Antyodaya Saral Centers at Distt. Level or Tehsildar office. The candidate having certificate of Vimukt Jatis or Certificate of Tapriwas Jatis should **neither be Schedule Caste nor a Backward Class**.
- (iv) Experience Certificate issued by the concerned competent Authority: Refer **Annexure-III** for Department/Board/Corporation/Company/Statutory Body/Commission/ Authority/ Co-operative Banks etc. under Haryana Government for Socio Economic weightage and also for age relaxation.
- (v) Format of certificate (for No Govt. Job in family): Refer **Annexure-V** should be attested by Executive Magistrate/Tehsildar to be uploaded with the application form.

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- (vi) Qualifications i.e. degree, diploma, certificates, experience and other terms & conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.

Important Guidelines:-

1. Proforma/Formats for certificates are available as **Annexure-I, II, III, IV, V, VI, VII, VIII, IX & X** to this advertisement.
2. Claim under the socio economic criteria, if any, shall be admissible to those candidates only, who would fill the details of the requisite certificate i.e. name of issuing authority, date of issue and reference no. etc. and also upload the requisite valid original certificate/document along with their application in support of their claim failing which, no benefits shall be considered after last date of filling online applications.
3. Claim of reservation etc., if any, shall be admissible to those candidates only, who upload the requisite valid original certificate along with their application in support of their claim.
4. The benefit of reservation will be given only to those SC/BCA/BCB/EWS and ESM candidates who are domicile of Haryana State.
5. Disabled-ESM/Dependent of Disabled-ESM/ESM self/Dependent of ESM/ Dependent of Freedom Fighter candidates shall be required to produce the Certificate duly issued by their respective competent authority and submit the same whenever called upon to do so by Haryana Staff Selection Commission.
6. Qualifications and other term and conditions of eligibility will be determined with regard to the last date fixed for receipt of online applications also termed as closing date.
7. No Individual information at any stage shall be sent separately and hence, all candidates are advised to visit the HSSC Website & Public Notices in different Newspapers regularly.
8. The reserved category candidates belonging to other States will compete against the posts meant for general category and will be considered as general category candidates as there is no reservation available for them.
10. If on verification at any stage, it is found that any candidate does not fulfill any of the eligibility condition(s) or it is found that the information furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be criminally prosecuted. This is irrespective of whether the candidate was benefitted from that particular false/incorrect information.
11. Candidates having Degrees/Diploma/Certificates from Board/Institution/University which are not recognized by Haryana Government will not be eligible.
12. In case of any guidance/information/clarification regarding the online filling of the application form and Advertisement, the candidates may call at helpline No. 0172-5143700 on all working days from 9:00 A.M. to 5:00 P.M.

13. How to apply:

Online applications shall be invited for direct recruitment of Group-C posts in various Departments/Boards/Corporations/Commissions etc.

- 13.1. Please read the advertisement, instructions and procedure carefully before you start filling the online application form and check all the particulars filled up in application form after getting the printout to ensure the correctness of information and upload all documents before finally submitting the application.
- 13.2. Apply online well in advance without waiting for last date of submission of online application form. Before submission of the online application, candidates must check that they have filled correct details in each field of the form. After closing date of application, no change/correction/modification will be allowed under any circumstances. Requests received in this

regard in any form like Post, Fax, Email, by hand etc. shall not be entertained and shall be deemed to be rejected.

- 13.3. After successful submission of application, candidates are advised to take final print out of application form for record along with uploaded documents.
- 13.4. The hard copy of application form along with all uploaded documents must be brought at the time when called upon to do so by Haryana Staff Selection Commission. Documents which have not been uploaded shall not be entertained. However, HSSC may ask an additional paper in support of already submitted document for more clarity, if required.
- 13.5. No request for change of any particular on the application form shall be entertained by the Haryana Staff Selection Commission after final submission.
- 13.6. No offline application form or copy of downloaded application form will be accepted by the Haryana Staff Selection Commission.
- 13.7. Candidates who do not fulfill the qualifications/eligibility conditions on cutoff date, their application shall not be accepted by the online application system. All the Certificates/Documents relating to educational qualification/eligibility conditions, Socio-Economic Criteria & experience etc. will be determined with regard to last date fixed to apply online applications.
- 13.8. The Commission does not scrutinize the documents at the time of submission of online application and the same are checked only at the time of Scrutiny of documents.

14. Post Preferences:

As skill and/or written examination is being held for multiple posts/Departments in groups, therefore, detailed options for various said posts/Departments need to be filled by the candidates through online mode. A candidate will not be considered for a post/Department, if such a candidate has not given his/ her preference for the same. Options confirmed at the time of submission will be treated as final and will not be changed subsequently under any circumstances. Therefore, candidates are advised to be careful while exercising such options.

15. Scrutiny of Documents

Only those documents which are uploaded by the candidates while filling up the application form shall be considered for the purpose of scrutiny. In case of any variation in the document uploaded and produced at any subsequent stage, the candidature of such candidate shall be cancelled/rejected. If any application is found without uploading requisite supporting documents and other relevant information, the candidate himself/herself shall be responsible for the same and his/her candidature would liable to be cancelled/rejected.

16. Resolution of tie cases for final result

- 16.1. In case there are more than one candidate having equal aggregate marks (written examination/skill test marks and Socio-Economic Criteria marks) the candidate with the older in age will get precedence over the younger one.
- 16.2. In case two or more candidates have the same aggregate marks and same date of birth. The inter-merit shall be determined on the basis of higher score achieved in the written examination/skill test.

17. Likely causes of rejection of application/candidature

1. More than one application form for a particular post.
2. Application is incomplete and not online.
3. No qualification of Hindi/Sanskrit as prescribed in advertisement.
4. Applicant does not possess the requisite academic qualification on cutoff date.
5. Candidate is underage/overage on the cutoff date/closing date.
6. Variation in data of online application form and in original documents if detected at any stage.
7. Lack of essential qualification as prescribed in advertisement.

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8. Candidates beyond the limit mentioned in the CET notification No. 42/119/2019-5GS-I dated 5th May, 2022 shall not be called for written examination.

18. Commission's Decision Final

The decision of the Commission in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list and allocation, debarment for indulging in malpractices will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard. Commission can anytime call candidates to capture their biometric data. In case of biometric thumb or facial mismatch of data taken at the time of examination, at time of scrutiny, before making recommendation, at the time of joining or at any other stage, candidature of candidate will be cancelled on grounds of impersonation and he/she will be debarred from the future examinations. Criminal proceedings shall also be initiated against such candidates/impersonators.

If a candidate bypass the biometric arrangements and does not provide his/her biometric/facial data or uses any other unfair means during written exam, scrutiny, physical test, joining or at any other stage, his/her candidature will be cancelled on attempt of cheating and impersonation and he/she will be debarred from the future examinations.

19. Important Note:

- 19.1. Candidates are informed that information pertaining to a candidate such as Name, Father's/Mother's name, Date of Birth, Marital Status, Category, Qualification, obtained academic marks, passing year, socio-economic criteria details, experience and other likely details shall be fetched from data submitted by the candidate at the time of registering himself/herself for CET application form (on One Time Registration Portal viz. OTR) for Group C post *and/or* as per the Claim Verification/Withdrawal Portal in view of Public Notice dated 01.02.2023, as per the online verification performed. Further, the candidates are advised to fill information with regard to Socio Economic Criteria marks, experience and educational qualifications. The candidate can add qualifications in addition to the qualifications already provided in CET application form (on One Time Registration Portal viz. OTR). No request for change of any particular on the online application form shall be entertained by the Haryana Staff Selection Commission after submission of application form on any ground in spite of affidavit. Candidate will be responsible for any mistake in the data of application form and his/her candidature shall be liable to be cancelled, if candidate provides wrong/false information.
- 19.2. The decision of the Commission in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, mode and criteria for selection etc. will be final and binding on the candidates. No inquiry or correspondence will be entertained in this regard.
- 19.3. If on verification at any stage starting from submission of application form till appointment and any time even after appointment, it is found that any candidate does not fulfill any of the eligibility condition or it is found that the information/document furnished is false or incorrect, his/her candidature will be cancelled and he/she will also be liable to be debarred and criminally prosecuted. This is irrespective of whether the candidate was benefitted by furnishing the false or incorrect information in his/her application. If the candidate is selected, his/her recommendation may be withdrawn after issuing show cause notice.
- 19.4. Candidates are advised in their own interest to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the HSSC website on account of heavy load on the website during the closing days. No extension in date shall be given on above grounds.

20. Documents to be uploaded with Application Form (MANDATORY)

- 20.1. Scanned Copy of Essential Educational Qualifications.

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- 20.2. Scanned copy of Certificate claiming weightage/marks under socio-economic criteria and experience.
 - 20.3. Scanned Photograph.
 - 20.4. Scanned signatures of the Candidate.
 - 20.5. Scanned copy of all documents showing higher qualification, experience etc. as per criteria if applicable.
 - 20.6. Equivalence certificate in reference to **Appendix-B**.
 - 20.7. Experience Certificate as per **Annexure-III** issued by Department/Board/Corporation/Company/Statutory Body/Commission/Authority/Co-operative Banks etc. under Haryana Government for the purposes of claiming/awarding marks under Socio Economic Criteria, age relaxation and essential qualification as already mentioned in Para 12 above.
 - 20.8. Experience Certificate from private organizations/institutions for the purpose of essential qualification as per **Annexure-IV**.
 - 20.9. Declaration Certificate as per **Annexure-X**. (Declaration must be handwritten by the candidate himself in Hindi as well as in English).

21. Important Instructions:

- 21.1. Commission reserves right to increase or decrease the number or break up of already advertised posts anytime till the date of recommendation on the basis of change in requisition from the indenting department.
- 21.2. Mere short listing/selection of a candidate does not confer any right of appointment unless the Government is satisfied that the candidate is suitable for appointment to the service/post in all respects after conducting necessary enquiry, if so required.
- 21.3. OMR sheets will have three folios- Original OMR, Commission copy and Candidate copy. The candidate shall not mark anything on Commission copy. The impression of Original OMR sheet will be automatically marked on all the three folios. Pencil should not be used for darkening the circle. If, more than one circle is found darkened, that answer will not be evaluated. However, if a candidate smudges/scratches/erases any place on the OMR sheet in any manner with Eraser, Nail, Blade, White Fluid/Whitener etc. then in such circumstances OMR Sheet/Answer Sheet and candidature of the candidate shall be cancelled. The candidate himself/herself will be solely responsible for rejection of OMR/answer sheet on these grounds.
- 21.4. Candidates will be considered in Open/General or parent vertical category on the basis of merit in the final result only and not at any preliminary stage provided they have not taken any benefit/relaxation.
- 21.5. Read the complete advertisement very carefully as all the applicants are bound by the terms and conditions mentioned in the advertisement.
- 21.6. The commission advertises posts under different categories of reservations requiring different eligibility conditions as per roster points maintained by concerned department, as per applicable Government Instructions and Service Rules, wherein Commission has no role to play.
- 21.7. Socio-economic marks are governed by notification issued in this regard by the Government of Haryana. Socio-Economic marks shall be given to the candidates only if he/she claims the same in the application form and also upload the necessary documents in prescribed format in support of their claim for same. No claim for socio-economic marks shall be entertained after final submission of application.
- 21.8. ESM Category candidates are governed by Instructions issued by Haryana Government. Other reserved category candidates are governed by instructions issued by C.S Office, Social Justice Department, Sports Department etc. and are available on the websites of concerned departments and may be downloaded and perused before filling-up application form. Service Rules of the concerned department can be downloaded from the website of the concerned department in case of any dispute regarding eligibility. The provisions of the Act shall prevail over the rules and that of rules shall prevail over the instructions.

- 21.9. All rules/instructions prevailing on cut-off date shall be applicable.
- 21.10. Candidates are advised to fill-up the online application form himself/herself very carefully, upload the documents after scanning the same from original documents while ensuring that whole documents are scanned and if any, certificate is printed on both sides then both sides should be scanned and uploaded. Documents should be uploaded at the proper place.
- 21.11. Scanned documents uploaded with application form shall only be considered for deciding the qualification criteria for the post. Document(s) which is/are not uploaded at the time of filling application form shall not be considered at subsequent stage.
- 21.12. In case of candidates claiming marks under the head, “No family member in Government Job”, under Socio Economic Criteria, the status with regard to above shall be considered on the closing date of application form.
- 21.13. Any candidate who claimed reservation in the CET application form (on One Time Registration Portal viz. OTR) but his/her data does not match with his/her data in Parivar Pehchan Patra; or in the Claim Verification/withdrawal Portal notified vide Public Notice dated 01.02.2023, as verified online by the Commission in view of the documents submitted by the candidate; shall be considered under General category, provided such a candidate fulfills age/qualification and other criteria required to be fulfilled by a general category candidate.
- 21.14. All notice pertaining to recruitment shall be displayed on official website of HSSC. Therefore, all applicants are advised to visit the website regularly for information and updation as no individual information shall be given to a candidate separately.
- 21.15. Evaluation of OMR answer sheets of the candidate is done through computer software. No manual evaluations is done and there is no process of re-evaluation of OMR sheet.
- 21.16. All candidates are advised to retain copy of advertisement, application form filled by him/her along with uploaded documents, admit card, notices, copy of question paper, OMR sheet (candidate’s copy) etc. for his/her record. Such information having already been provided, no RTI Application in this regard shall be entertained.
- 21.17. Answer key of the question paper shall be put on the official website of Commission after the written examination. Candidate should file objections if any within specified period along with prescribed fee. Thereafter, no objection shall be entertained and all objections so received shall be forwarded to Chief Examiner. On the basis of decision informed by Chief Examiner, the final key shall be prepared and evaluation shall be done on the basis of final key so prepared. As the commission is not a subject expert, the decision of the Chief Examiner shall be final and no correspondence in this regard shall be entertained.
- 21.18. If any document is required to be renewed/re-issued, candidate must bring both old and new documents.
- 21.19. In case an examination is conducted in more than one shift, the Commission may adopt Normalization method/process as deemed suitable.
- 21.20. Candidates, who have obtained degree(s) or diploma(s) or certificate(s) for course(s) from any Board/Institution **declared fake by the University Grants Commission or not recognized by Haryana Government** shall not be eligible for being considered for recruitment to the post(s) advertised and no representation in this regard shall be entertained.

22. Action against candidates and/or impersonator found guilty of misconduct.

If candidates are found to indulge at any stage in any of the malpractices listed below during the conduct of examination or thereafter, their candidature for this examination will be cancelled and they (candidate and impersonator) will be debarred from the examinations of the Commission for the period mentioned below:

Sr. No.	Type of Malpractice	Debarment Period
1	Taking away any Examination related material such as Original, Commission OMR sheets, Rough Sheets, Commission Copy of Admit Card etc. from the examination hall or passing it on to unauthorized persons during the conduct of examination.	2 Years

2	Leaving the Examination Venue uninformed during the Examination	2 Years
3	Misbehaving, intimidating or threatening in any manner with the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	3 Years
4	Obstruct the conduct of examination/instigate other candidates not to take the examination.	3 Years
5	Making statements which are incorrect or false, suppressing any material information, submitting fabricated documents, etc.	3 Years
6	Obtaining support/influence for his/her candidature by any irregular or Improper means in connection with his/her candidature.	3 Years
7	Appearing in the same examination more than once in contravention of the rules.	3 Years
8	Damaging examination related infrastructure/equipments.	3 Years
9	Appearing in the Exam with forged Admit Card, identity proof, etc.	5 Years
10	Using unfair means in the examination hall like copying, cheating from any material or from any candidate.	5 Years
11	Assault, use of force, causing bodily harm in any manner to the examination functionaries i.e. Centre Superintendent, Invigilator, Security Guard or Commission's representatives etc.	5 Years
12	Threatening/intimidating examination functionaries with weapons/fire arms.	5 Years
13	Possession of fire arms/weapons during the examination.	5 Years
14	Possession of Mobile Phone in switched-off or turned-on mode, Bluetooth Devices, spy cameras, and any other electronic gadgets in the examination hall.	5 Years
15	Impersonate/Procuring impersonation by any person in written exam, physical tests, scrutiny or at any other stage. Candidate not giving biometric/facial data will amount to impersonation.	5 Years
16	Taking snapshots, making videos of question papers or examination material, etc.	5 Years
17	Sharing examination terminal through remote desktop software's/Apps/ LAN/VAN, etc.	5 Years
18	Attempt to hack or manipulate examination servers, data and examination systems at any point before, during or after the examination.	5 Years

In addition to above, if any person/organization indulge any unfair means in Public examination, he/she shall be liable to be punished under THE HARYANA PUBLIC EXAMINATION (PREVENTION OF UNFAIR MEANS) ACT, 2021 or any other law applicable at that point of time.

Note: Haryana Staff Selection Commission reserves the rights to supervise the complete recruitment process from online application to selection by way of using Biometric process and CCTV Cameras/ Videography etc.

***USE OF MOBILE PHONE AND OTHER ELECTRONIC DEVICES/GADGETS DURING EXAMINATIONS CONDUCTED BY HARYANA STAFF SELECTION COMMISSION IS STRICTLY PROHIBITED.**

****ALL THE CANDIDATES ARE ADVISED TO CHECK AND VERIFY THEIR CLAIMS BY FILLING CLAIM VERIFICATION/WITHDRAWAL FORM IN PURSUANCE OF PUBLIC NOTICE DATED 01.02.2023, SO THAT THE CORRECT INFORMATION IS CARRIED IN THE APPLICATION FORM. THE DETAILS OF CANDIDATE HAVE BEEN FETCHED FROM THE CET APPLICATION FORM (ON ONE TIME REGISTRATION PORTAL viz. OTR).**

Place: Panchkula
Date: 07.03.2023

-Sd/-
Secretary,
Haryana Staff Selection Commission,
Panchkula

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA-134151
(Web Site-www.hssc.gov.in)

WITHDRAWAL NOTICE

Consequent upon the notification issued by the General Administration Department (General Services-I) Haryana vide No. G.S.R 27/Const./Art.309/2021 Dated 30.12.2021, (or as amended from time to time) Haryana Staff Selection Commission shall conduct a Common Eligibility Test (CET), as per Haryana Govt., General Administration Department (General Services-I Branch), notification No. 42/119/2019-5GS-I, dated the 10th September 2021, for the purpose of selection and recommendation of names of candidates to a Department for Group C posts.

In view of this, vide Haryana Government memo no. 42/02/2018-5GS-I dated 12th January 2022, Government has decided to withdraw immediately all the advertisements issued from 2018 onwards for which no examination has been conducted by HSSC.

The under mentioned Advertisements and Notices/Corrigendum connected thereto, published in various Newspapers, which were under process are hereby cancelled by the Haryana Staff Selection Commission, Panchkula. The candidate shall apply for CET through One Time Registration Portal.

However it has also been decided that the fee already deposited by the applicants in respect of above said advertisements will be refunded for which separate notice will be issued soon. :-

Sr. No.	Advt. No.	Cat. No.	Department	Name of Post	No. of post
1.	Advt. No. 1-2018	Cat. No. 3	Department of Sports & Youth Affairs, Haryana	Junior Coach Cricket	1
2	Advt. No. 1-2018	Cat. No. 8	-Do-	Junior Coach & Kayaking & Canoeing	1
3	Advt. No. 1-2018	Cat. No. 14	-Do-	Junior Coach Tennis	5
4	Advt. No. 1-2018	Cat. No. 20	-Do-	Junior Coach Rowing	1
5	Advt. No. 1-2018	Cat. No. 22	Ayush Department, Haryana	Dispenser (Ayurvedic)	13
6	Advt. No. 2-2018	Cat. No. 1	Urban Local Bodies-cum-Fire Service, Haryana	Fire Operator Cum Driver	1646
7	Advt. No. 7-2019	Cat. No. 1	Land Record, Department	Patwari	588
8	Advt. No. 8-2019	Cat. No. 1	Irrigation & Water Resources Department, Haryana, Panchkula	Canal Patwari	1100
9	Advt. No. 9-2019	Cat. No. 1	Development & Panchayat Department, Haryana	Gram Sachiv	697

10	Advt. No. 11-2019	Cat. No.3	DHVCN	Asst. Law Officer	3
11	Advt. No. 11-2019	Cat. No. 5	HVPNL	Asst. Law Officer (HVPN)	2
12	Advt. No. 11-2019	Cat. No.10	HVPNL	Pharmacist (Re-Advertisement)	4
13	Advt. No. 11-2019	Cat. No. 11	HVPNL	Jr.Scale Steno	34
14	Advt. No. 11-2019	Cat. No. 17	HVPNL	Hindi Translator (Re-Advertisement)	5
15	Advt..No.11-2019	Cat. No. 22	UHBVNL	Divisional/Revenue Accountant (Re-Advertised)	48
16	Advt. No.11-2019	Cat. No. 25	UHBVNL	Asst. Law Officer	3
17	Advt. No.12-2019	Cat. No.31	Skill Development & Industrial Training Department, Haryana Panchkula	Plastic Processing Operator Instructor (Practical)	2
18	Advt. No. 14-2019	Cat. No.14	Irrigation & Water Resources	Accounts Clerk (Irrigation & Water Resources)	22
19	Advt. No. 14-2019	Cat. No.15	Irrigation & Water Resources	Sub Divisional Clerk (Re-Advertised) (Irrigation & Water	49
20	Advt. No. 14-2019	Cat. No.29	Irrigation & Water Resources	Zilledar (Re-Advertised) (Irrigation & Water Resources)	23
21	Advt. No. 15-2019	Cat. No. 3	Health Department	Laboratory Attendant	28
22	Advt. No. 15-2019	Cat. No.12	Woman & Child Development, Haryana	Supervisor Female (Matriculate)	19
23	Advt. No. 15-2019	Cat. No.13	Woman & Child Development, Haryana	Supervisor Female (Graduate)	57
24	Advt. No. 15-2019	Cat. No.18	Co-operative Societies, Haryana	Sub-Inspector General	409
25	Advt. No. 1-2020	Cat. No. 1	Chief Electoral Officer, Haryana	Naib Tehsildar	6
26	Advt. No. 1-2020	Cat. No. 2	Chief Electoral Officer, Haryana	Election Kanungo	21
27	Advt. No. 1-2020	Cat. No. 4	Public Works Department (B&R)	Auto Diesel Mechanic	39
28	Advt. No. 1-2020	Cat. No. 7	Public Works Department (B&R)	Receptionist-cum-Telephone Operator	9
29	Advt. No. 1-2020	Cat. No.15	Public Works Department (B&R)	Electrician	115
30	Advt. No. 1-2020	Cat. No.19	Public Works Department (B&R)	Storekeeper	15
31	Advt. No. 1-2020	Cat. No.25	Registrar Co-operative Societies	Inspector	32
32	Advt. No. 1-2020	Cat. No.28	Haryana Seed Development Corporation	Electrician	4
33	Advt. No. 1-2020	Cat. No.29	Haryana Seed Development Corporation	Junior Mechanic	10
34	Advt. No. 1-2020	Cat. No.30	Haryana Seed Development	Accounts Clerk	11

			Corporation		
35	Advt. No. 1-2020	Cat. No.31	Haryana Seed Development Corporation	Store Keeper	3
36	Advt. No. 1-2020	Cat. No.32	Haryana Seed Development Corporation	Store Clerk	6
37	Advt. No. 1-2020	Cat. No.38	Skill Development & Industrial Training Department, Haryana Panchkula	Turner Instructor, Theory	93
38	Advt. No. 1-2020	Cat. No.39	Skill Development & Industrial Training Department, Haryana Panchkula	Fitter Instructor, Theory	144
39	Advt. No. 1-2020	Cat. No.41	Employees State Insurance Health Care	Pharmacist	25
40	Advt. No. 1-2020	Cat. No.42	Employees State Insurance Health Care	Laboratory Technician	28
TOTAL					5321

**Sd/-
Secretary
Haryana Staff Selection Commission
Panchkula**

Dated:-13.01.2022

HARYANA STAFF SELECTION COMMISSION
BAYS NO. 67-70, SECTOR-2, PANCHKULA - 134151
Phone No. 0172-2586501, Website www.hssc.gov.in

Public Notice

(Extension of Closing Date for applying CET with respect to age relaxation)

Reference CET (Common Eligibility Test) through one time registration introduced vide notification no. 42/119/2019-5GS-I, dated 10th September 2021 & other connected instructions/notices, which are available on the website i.e. <http://csharyana.gov.in/en-us/>. The online registration for CET is open through online portal i.e. <https://onetimeregn.haryana.gov.in>.

Keeping in view the convenience of the candidates, It is notified for the candidates who are not able to register themselves for CET (Common Eligibility Test) due to overage whereas, they had earlier applied for various posts pertaining to the advertisements, which have been withdrawn (5321 posts & 978 Group-D posts in 4/2019), Government had decided vide Letter No. 42/02/2018-5GS-I, dated 25th March 2022, that they may be allowed the benefit of age relaxation against the posts which were cancelled by the Haryana Staff Selection Commission, Panchkula. The candidates who had applied against these advertisements could not register themselves for CET (Common Eligibility Test) **upto 20.05.2022 and the closing date of fee was 25.05.2022.**

Now commission has decided to extend the date for applying for CET up to 31.05.2022 and the closing date of fee will be 06.06.2022.

Place: Panchkula
Dated, the 20th May, 2022

-Sd/-
Secretary,
Haryana Staff Selection Commission,
Panchkula

LIST of AGRICULTURE AND VETERINARY UNIVERSITIES

1. Acharya NG Ranga Agricultural University (ANGRAU), Rajendranagar, Hyderabad, Andhra Pradesh, PIN 500030; Email: root@apau.ap.nic.in Fax:040-4015031
2. Agricultural University Udaipur (AUU) University Campus, Udaipur, Rajasthan, PIN 313001; Fax: 0294-411682
3. Assam Agricultural University (AAU) , Jorhat, Assam, PIN:785013; Email: vc@aau.ren.nic.in. FAX: 0376-340001
4. Bidhan Chandra Krishi Vishva Vidyalaya (BCKVV), Haringhatta, PO Mohanpur Nadia, West Bengal, PIN 741246; Email: root@bckv.wb.nic.in, FAX: 03473-33275
5. Birsa Agricultural University (BAU) , Kanke, Ranchi, Bihar, PIN:834006;Email:root@bau.bih.nic.in, FAX: 0651-455073, 55850
6. Central Agricultural University (CAU), Jroisemba, Imphal, Manipur, PIN 795001; FAX: 0385-310636
7. Chandra Shekhar Azad University of Agriculture & Technology (CSAUT), Kanpur, Uttar Pradesh, PIN 208002; Email:csauknp@hotmail.com, FAX: 0512-210408
8. Dr. Panjabrao Deshmukh Krishi Vishwa Vidyalaya (PKV), Krishi Nagar, Akola, Maharashtra, PIN 444104, Email:vc@pdkv.mah.nic.in, FAX: 0724-58218, 58219
9. Gobind Ballabh Pant University of Agriculture & Technology (GBPUAT), Pantnagar, Uttar Pradesh, PIN 263145; Email:root@gbpuat.ernet.in, FAX:05944-33473, 33608
10. Gujarat Agricultural University (GAU) , Dantiwada, Sardar Krishi Nagar, Gujarat, PIN 385506, Email: gau@gau.guj.nic.in, FAX: 02748-78261
11. Himachal Pradesh Krishi Vishwa Vidyalaya (HPKV), Palampur, Himachal Pradesh, PIN 176062 Email:root@hpkv.hp.nic.in, FAX: 01894-30511
12. Indira Gandhi Krishi Vishwa Vidyalaya (IGKV), Krishak Nagar, Raipur, Madhya Pradesh, PIN 492012; Email: adr@zrcmp01.mp.nic.in, FAX: 0771-424532
13. Jawaharlal Nehru Krishi Vishwa Vidyalaya (JNKVV), Jabalpur, Madhya Pradesh, PIN 482004; Email: root@jnau.mp.nic.in; FAX: 0761-343382, 342719
14. Kerala Agricultural University (KAU) , Vellanikkara, Trichur, Kerala, PIN 680654; Email: kauhq@ren.nic.in, FAX: 0487-370019
15. Konkan Krishi Vidyapeeth (KKV), Dapoli, Maharashtra, PIN 415712. Email: root@kkv.ren.nic.in. FAX: 02358-82074
16. Mahatma Phule Krishi Vidyapeeth (MPKV), Rahuri, Maharashtra, PIN 431722, Email: kvmp@ren.nic.in, FAX: 0246-43302

17. Marathwada Agricultural University (MAU), Parbhani, Maharashtra, PIN 431402; Email: mau@ren.nic.in, FAX: 02452-235812
18. Narendra Dev University of Agriculture and Technology (NDUAT), Faizabad, Uttar Pradesh, PIN 224229; Email: ndupat@up.nic.in, FAX: 5270-62118, 62023
19. Orissa University of Agriculture & Technology (OUAT), Bhubaneswar, Orissa, PIN 751001, Email: root@uat.ori.nic.in, FAX: 0674-407780
20. Punjab Agricultural University (PAU), Ludhiana, Punjab, PIN 141004; Email: root@pau.chd.nic.in, FAX: 0161-400945
21. Rajasthan Agricultural University (RAU), Bikaner, Rajasthan, PIN 334002; Email: root@raub.raj.nic.in, FAX: 0151-250336, 250576, 250562
22. Rajendra Agricultural University (RAU), Pusa, Samastipur, Bihar, PIN 848125; Email: rau@bih.nic.in, FAX: 06274-74255, 74266
23. Sher-e-Kashmir University of Agricultural Sciences & Technology (SKUAS&T, Jammu), Camp Office, Railway Road, Jammu, Jammu & Kashmir, PIN 180004; FAX: 0191-434883
24. Sher-e-Kashmir University of Agricultural Sciences & Technology (SKUAS&T, Kashmir), Post Box 262, GPO Srinagar, Shalimar Campus, Kashmir, PIN 191121; Email: yusufkamal@123india.com, FAX: 0194-462160.
25. Tamilnadu Agricultural University (TNAU), Coimbatore, Tamilnadu, PIN 641003; Email: root@tnau.tn.nic.in, FAX: 0422-431672, 454186
26. Tamilnadu Veterinary & Animal Sciences University (TANUVAS), Chennai, Tamilnadu. PIN 600007; Email: root@tnvasu.tn.nic.in, FAX: 044-5371576
27. University of Agricultural Sciences (UAS, Bangalore), Bangalore. Karnataka, PIN 560065; FAX: 080-3330277
28. University of Agricultural Sciences (UAS, Dharwad), Krishi Nagar, Dharwad, Karnataka. PIN 580005; Email: root@uasd.kar.nic.in, aris@uasd.net, FAX: 0836-348349, 748377
29. West Bengal University of Animal & Fishery Sciences (WBUA&FS), 68, Khudi Ram Bose Sarani, Belgachia, Kolkata, West Bengal, PIN 700037; FAX: 033-5500456, 5571986
30. Yashwant Singh Parmar University of Horticulture & Forestry (YSPUH&F), Solan, Himachal Pradesh, PIN 173230; Email: vc@yspuhf.ren.nic.in. 01792-52242, 52279."

HARDEEP KUMAR,
Financial Commissioner and Principal Secretary to
Government Haryana,
Animal Husbandry and Dairying Department.

ANNEXURE-I

Certificate regarding physical limitations in an examinee to write

This is to certify that, I have examined Mr/Ms/Mrs _____ (name of the candidate with disability), a person with _____ (nature and percentage of disability as mentioned in the certificate of disability), S/o/D/o _____ a resident of _____ Village/District/State) and to state that he/ she has physical limitation which hampers his/ her writing capabilities owing to his/her disability.

Place:

Date:

Signature and seal of the Medical Authority

Name and Seal of Member

Name and Seal of Member

Name and Seal of the Chairperson

Name of Government Hospital/ Health Care Centre with Seal

Note: Certificate should be given by specialists of the relevant stream/ disability (e.g. Visual impairment-Ophthalmologist, Locomotor disability-Orthopedic specialist/PMR).

Letter of Undertaking for Using Own Scribe

I, _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____ (name of the State). My qualification is _____ I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader for the undersigned for taking the aforesaid examination. I do hereby undertake that his/ her qualification is matric (in case of minimum qualification of post is 10+2) or 10+2 (in case of minimum qualification of post is Graduation/equivalent or higher). In case, subsequently it is found that his/her qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with disability)

Place:

Date:

Experience Certificate

1. This is to certify that Shri/Smt/Ms/Kumari,.....Son/Daughter/Wife of Shri.....Resident of village/town.....Tehsil..... District..... of Haryana State/Union Territory has been serving as(Complete nomenclature of the post) in the office of(Department/Board/Corporation/Company/StatutoryBody/Commission /Authority/Co-operative Banks etc. under Haryana Government.)

2. The period of engagement was fromto.....and the completedyears and months.

3. The EPF account no. (if any) is/was

Place:
Date:

Signature with seal of Issuing Authority (Head of Office)
Full Name
Designation
Address
Telephone no. with code

**Experience Certificate (Private Organization)
For Essential Qualification**

To be issued on letter head of the Institution/Issuing Authority
Telephone No.....

Name of Organization
Address of the Organization

This is to certify that Shri/Ms.....S/o, D/o, W/o
Shri.....was/is an employee of this Organization/Department and duties
performed by him/her during the period(s) are as under:-

1.	Name of post held	
2.	From	
3.	To	
4.	Total Period	Year- Month-
5.	Nature of Appointment-Permanent, Regular, Temporary, Part-time, Contract, Guest, Honorary etc.	
6.	Department/Speciality/Field of experience	
7.	Pay scale and last salary drawn (Rs.)	
8.	Duties performed/experience gained in brief in each post	
9.	Place of posting	
10.	Worked at supervisory level/middle management level/head of branch/lower management	
11.	Bank Account No. in which salary deposited.	
12.	EPF Id No.	
13.	ESI Employee Code No.	
14.	NPS PRAN No.	

2. It is certified that above facts and figures are true and based on service records available in our Organization/Department.

Signature
Name of competent authority
Stamp of competent authority

Note: In respect of the experience gained by the candidate from private organizations, the candidate should enclose the following documents, as relevant in his case, along with the above certificate to prove its genuineness:-

1. Copy of Bank Statement/Pass Book in which salary deposited for relevant period.
2. Copy of Member Pass Book/Statement of EPF contribution for relevant period.
3. Copy of Member Pass Book/Statement of ESI contribution for relevant period.
4. Copy of FORM 26AS of Income Tax Department for the relevant Financial year.
5. Copy of NPS contribution statement for relevant period.

ANNEXURE –V

Format for No Govt. Job in the family

I.....,Son/Daughter.....of.....aged.....year, R/o District....., do hereby submit the following information for claiming weightage under the Socio-economic criteria namely:-

(1) That I have to apply for the post of in HSSC against Category No.....Advt. No....., Dated.....

(2) That my PPP No/Aadhaar No./PAN Card No./Voter ID No. (if any) is.....,

(3) As per Govt. instructions, an applicant shall be entitled to 2.5% weightage provided that—
neither he himself nor any person from amongst the applicant's family is/was or has been a regular employee in any Department/Board/ Corporation/Company/Statutory Body/Commission/Authority of Haryana Government or any other State Government or Government of India;

and

gross annual income of the family from all sources i.e., salary, agriculture, business, profession etc. for the financial year prior to the year of application should be less than one lakh eighty thousand rupees only.

The definition of Family for the purpose of Socio-Economic Criteria—

- (i) *male applicant means the applicant himself, his father, mother, wife, unmarried brother(s) and son(s);*
- (ii) *female unmarried applicant means the applicant herself, her father, mother and unmarried brother(s);*
- (iii) *female married applicant means the applicant herself, her husband, father-in-law, mother-in-law, unmarried brother-in-law and son(s);*
- (iv) *divorced female applicant means the applicant herself, her father, mother, unmarried brother(s) and son(s);*

(4) That any person among in candidate's family in Government Job having separate PPP No/family ID/ Ration Card will not be entitled to be awarded weightage under Socio-Economic Criteria having no Government Job.

(5) If a person himself or his family member is once selected/appointed with or without getting the benefit of weightage, no other family member shall be considered for weightage for selection/appointment to the same or any other post for which application has been submitted by any member of the family.

(6) That no person as mentioned above had been in employment and gross income of family is less than One Lakh Eighty Thousand Rupees only, therefore, the undersigned may be allotted weightage under the socio-economic criteria having no Government Job.

(7) That I fully understand that the marks are given on the basis of information supplied by me and if at any stage it is found that the information has been provided wrongly then not only my service can be terminated on the ground of supply of wrong information even if without these marks or weightage also my name would have figured within the select list/recommendation list. I also understand that criminal action can be taken against me for providing wrong/false information.

(8) That the deponent shall not take advantage of the certificate(s) issued by the Competent Authority if in meantime any other eligible person in my family obtains the benefits thereof in the recruitment.

(9) Verified that the contents of all the above paras are true my knowledge and belief and nothing has been concealed therein.

Place: -

DEPONENT

Date:-

VERIFICATION: -

1. Report of Numberdar/MC:-
2. Report of Patwari:-
3. Verified by Tehsildar/Executive Magistrate

ANNEXURE-VI

APPLICATION FORM FOR WIDOW CERTIFICATE

To

The Naib Tehsildar/Tehsildar

Sub:- Issuance of Widow Certificate.

I, Widow of Sh..... hereby give my particular as under:-

1	Name of Applicant (IN BLOCK LETTERS)	
2	Address	
3	Village	
4	Tehsil	
5	District	
6	Post office with PIN Code	
7	Name of Father/Mother	
8	Name of Husband	
9	Date of Death of Husband (Death Certificate to be attached)	
10	Aadhaar No. (if any)/PAN Card No. (if any)/Voter ID No. (if any)	

Please issue me a "WIDOW" Certificate.

Signature of Applicant

Place:

Date:

VERIFICATION

I.....s/o, d/o, w/o,....., Member Panchayat /Sarpanch /Councilor/ MLA/MP of concerned Village/area/constituency..... verified personally and statement furnished by the applicant are correct to the best of my knowledge and belief.

Signature with seal of Member
Panchayat/Sarpanch/Councilor/MLA/MP of the concerned Village
area/ constituency

ANNEXURE-VII

**GOVERNMENT OF HARYANA
WIDOW Certificate**

No _____ Date _____

Certified that the person with the details mentioned below is a Widow.

1.	Name (IN BLOCK LETTERS)	
2.	Address	
3.	Village	
4.	Tehsil	
5.	District	
6.	Post office with PIN Code	
7.	Name of Father/Mother	
8.	Name of Husband	
9.	Date of Death of Husband	
10.	Aadhaar No./PAN Card No./Voter ID No. (if any)	

This certificate is issued based on the details given in the application, Verification Report, local enquiry, facts and records produced.

Signature with seal of the Naib Tehsildar/Tehsildar

ANNEXURE-VIII

APPLICATION FORM FOR CERTIFICATE FOR AN APPLICANT WHOSE FATHER HAS DIED

To

The Naib Tehsildar/Tehsildar

Sub:- CERTIFICATE FOR AN APPLICANT WHOSE FATHER HAS DIED.

1	Name of applicant (IN BLOCK LETTERS)	
2	Date of Birth (enclose proof)	
3	Age of applicant at the time of father death	
4	Applicant is first or second child	
5	Present Address, Village	
6	Post Office	
7	Police Station	
8	District	
9	Caste	
10	Father's Name	
11	Date of birth of father	
12	Age of father at the time of his death	
13	Date of father's Death (enclose death certificate)	
14	Mother's Name	
15	Occupation	
16	Aadhar No/PAN Card No/Voter Id No (if any)	

Please issue me a "Certificate for an applicant whose father has died.

Signature of applicant

Place:

Date:

Signature and Address of Witness

i)

ii)

ANNEXURE-IX

**GOVERNMENT OF HARYANA
Certificate for an applicant whose father has died**

No _____ Date _____

Certified that the person with the details mentioned below is an applicant whose father has died:-

1	Name of applicant(IN BLOCK LETTERS)	
2	Date of Birth(enclose proof)	
3	Age of applicant at the time of father death	
4	Applicant is first or second child	
5	Present Address, Village	
6	Post Office	
7	Police Station	
8	District	
9	Caste	
10	Father's Name	
11	Date of birth of father	
12	Age of father at the time of his death	
13	Date of father's Death (enclose death certificate)	
14	Mother's Name	
15	Occupation	
16	Aadhar No/PAN Card No/Voter Id No (if any)	

This certificate is issued based on the details given in the application, local enquiry, facts and records produced by the applicant.

Signature with seal of the Naib Tehsildar/Tehsildar

ANNEXURE-X

(Declaration must be hand written by the candidate himself in Hindi as well as in English and to be uploaded with application form).

मैंने दिए गए निर्देशों को पढ़ तथा समझ लिया है, तथा मैं सहमत हूँ। सभी जानकारियां स्कूल/कॉलेज/यूनिवर्सिटी द्वारा प्राप्त दस्तावेजों के अनुसार ही हैं। मैं सहमत हूँ कि भविष्य में किसी प्रकार का निवेदन डाटा सही कराने बारे स्वीकार नहीं किया जाएगा। मैंने दिए गए निर्देशों को पढ़ तथा समझ लिया है, मैं समझता/समझती हूँ कि उपरोक्त में से किसी भी विवरण या जानकारी के किसी भी स्तर पर गलत पाए जाने की स्थिति में, मेरी उम्मीदवारी को रद्द कर दिया जाएगा।

उम्मीदवार हस्ताक्षर

I have read and understood the instructions mentioned above, I have also gone through the particulars as mentioned in the form filled up by me/on my behalf and found the same correct and in accordance with documents/my certificate issued by Board/College/University and all the particulars are correct as per record. I understand that in the event of any of the particulars or information above being found false or incorrect at any stage, my candidature shall be liable to be rejected.

Candidate Signature